



# **RBVRR WOMEN'S COLLEGE**

**(Autonomous)**

**Affiliated to Osmania University,  
Re-Accredited with 'B++' Grade by NAAC  
Narayanaguda Hyderabad**

## **CIRCULAR**

**Ref: HMVS/GC/24.10.2019/4.2**

**Date:12.11.2022**

The Management has resolved to implement "Career Advanced Scheme (CAS)" for the benefit of all regular teachers in the College as per the eligibility Criteria prescribed by UGC/Governing Body/Governing Council. First, promotion from Assistant Professor (Level-10) to Senior Scale (Level-11) and shall be undertaken.

Assistant Professors (Level-10) who are eligible for promotion to Senior Scale (Level-11) may apply in the prescribed form along with a fee of Rs.500/- to the undersigned on or before 16.11.2022/5 p.m.

The application proforma and the eligibility Criteria may be accessed/downloaded from [www.rbvrrwomenscollege.ac.in](http://www.rbvrrwomenscollege.ac.in). The fee may be paid by UPI to account

No: **03910100079025** IFSC CODE : **UBIN0803979** and the transaction ID may be enclosed to the application form.

The teachers who applied for Assistant Professor (Level-11) in response to earlier notification dated 13.04.2022 need not apply again. However, they may submit additional information, if any, and credit an additional amount of Rs.400/- towards the enhanced application fee

Sd/  
**PRINCIPAL**

**I. Assistant Professor (Senior Scale / Academic Level 11) to Assistant Professor (Selection Grade / Academic Level 12):**

**Eligibility:**

- (a) Assistant Professors who have completed five (5) years of service in Academic Level 11 / Senior Scale.
- (b) Any two of the following in last five years of Academic Level-11 / Senior Scale: Completed courses/programs from among the categories of Refresher Courses / Research Methodology Courses / Workshops / Syllabus Up-gradation Workshop / Teaching-Learning-Evaluation / Technology Programs / Faculty Development Programs of at least two weeks (10 days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course / program of at least two weeks (ten days) duration (OR) Completed one MOOCs course in the relevant subject (with e-certification); OR development of e-contents in 4 quadrants (at least one quadrant) minimum 10 modules of a course / contribution towards development of at least 10 modules of a course / contribution towards development of at least 10 modules of MOOCs course / contribution towards conducting of a MOOCs course during the period of assessment.

**CAS Promotion Criteria:**

A teacher shall be promoted if

- i. He / She gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as prescribed in the Appendix II, Table 1) and;
- ii. The promotion is recommended by the screening-cum-evaluation committee.

**CAREER ADVANCEMENT SCHEME (CAS) FOR COLLEGE TEACHERS**

**Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale / Academic Level 11):**

**Eligibility:**

- (a) Assistant Professor who have completed  
Four (4) years of service and having PhD degree  
(OR)  
Five (5) years of service and having M Phil / P G Degree in Professional Courses  
(OR)  
Six (6) years of service for those without PhD / M Phil / PG degree in Professional Courses.
- (b) Attended one Orientation course of 21 days duration on teaching methodology;
- (c) Any one of the following: Completed one Refresher / Research Methodology Course  
(OR)  
Any two of the following: Workshop, Syllabus Up-gradation Workshop, Teaching-Learning-Evaluation, Technology Programs and Faculty Development Programs of at least one week (5 days) duration,  
(OR)  
Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOCs course during the assessment period.

**CAS Promotion Criteria:**

A teacher shall be promoted if

- i. He / She gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be, as specified in Appendix II, Table 1, and;
- ii. The promotion is recommended by the screening-cum-evaluation committee.



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### **APPLICATION FORM FOR PROMOTION TO SENIOR PROFESSOR UNDER CAREER ADVANCEMENT SCHEME**

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- 1. Name (in Block Letters) :**
- 2. a. Father's Name :**
- b. Mother's Name :**
- 3. Place of work :**
- 4. Department & College :**
- 5. Date and Place of Birth :**
- 6. Gender : Female**
- 7. Marital Status :**
- 8. Nationality :**
- 9. Category (tick the category) : OC / SC / ST / BC (A,B,C,D,E)**
- 10. Address for correspondence (with Pin code) :**
- 11. Permanent Address (with Pin code) :**

Mobile No. .... Land line No. ....

Email:

**12. Academic Qualifications (copies of certificates to be enclosed):**

Examination	Subject(s)	Name of the Board / University	Year of Passing	Percentage of marks Obtained	Division / Class / Grade
Undergraduate					
Post-Graduate					
Ph.D.					
Other Examination, if any					

**13. Fields of Specification under the Subject / Discipline:**

(a)

(b)

**14. No. of Research/Academic Publications (may be attached as a separate sheet) :**

Evidence of 10 best publications in the peer-reviewed or UGC-listed journals published during last 10 years may be submitted.

No. of publications in Journals of Repute:

S. No.	Title of the publication	Name of the Journal	Year of publication

**15. Citations Record:**

**Total Citations (source) :**

**16. Extramural Research Grants:**

S. No.	Title of the Research Project	Funding agency	Tenure	Grant mobilized (in Rs.)

**17. Consultancy**

S. No.	Name of the Organization to whom consultancy extended	Details of consultancy	Period		Consultancy Fee (Rs. In Lakhs)		
			From	To	Total	Individual share	University share

**18. Books Reputed Publishing House:**

S. No.	Title of the Book	Name of the publisher	Single author/ Two authors / More than two authors/ Edited volumes single author/ Edited volumes multiple authors	Year of publication

**19. No. of Publications as book chapters**

S. No.	Details of the Publication	Details of the Book	Year of publication

**20. In Conference Proceedings**

S. No.	Title of the publication	Details of Conference	Peer Reviewed/ Others	Year of publication

**21. E-content/MOCCs Chapters:**

S. No.	Title of the Topic	UG / PG	e-PG Patashala/ CEC/ NPTEL/ OERs

**22. Teaching and Other Responsibilities:**

(List of Courses and Academic Responsibilities such as Paper Setting, Invigilation and Evaluation)

**23. Lectures Delivered as Invited/ Resource Person in Seminars/ Symposia/ Conferences/ Workshops / Orientation / Refresher Courses and Other Events****24. Participation in Administration/ Committees.**

**I.** Academic Administrative Positions held :

**II.** Member/ Participation in Bodies/ Committees on Education and national development:

**III.** Professional Organization of Teachers/ Bodies:

**25. Prestigious Awards/ Honors:**

S. No.	Name of the Award/ Honor	Awarding agency	Year of award

26. Any Other Relevant Information:

**Undertaking:**

I certify that the information provided above is correct as per records available and to the best of my knowledge.

**Date:**

**Signature of the Teacher  
Designation**

**Counter signed by:**

**Head of the Department**

**Principal  
with College Seal**