

SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

RAJA BAHADUR VENKAT RAMA REDDY WOMEN'S COLLEGE

RAJA BAHADUR VENKAT RAMA REDDY WOMENS COLLEGE 3-4-527,
NARAYANGUDA,
500027

www.rbvrrwomenscollege.net

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Raja Bahadur Venkat Rama Reddy Women's College, was established in 1954 by Hyderabad Mahila Vidya Sangham (HMVS, a non-profitable educational society with a vision to provide education to women, especially from rural areas. The college was established under Sec 2(f) 12B and is affiliated to Osmania University. It was conferred autonomy by UGC in 1989, which was extended to PG programs in 2011. It has been selected by UGC as a College with Potential for Excellence (CPE) in 2010 and extended the same in 2014. The College has been re-accredited with Grade 'A' in 2013 by NAAC in the third cycle.

Pandit Jawaharlal Nehru, laid the foundation stone of the College on 3rd January 1954. *Dr.S.Radhakrishnan*, inaugurated the College building on 6th January 1955. *Smt. Indira Gandhi*, inaugurated the hostel building on 28th July 1965. The Former President of India, *Dr. A.P.J. Abdul Kalam* graced the Golden Jubilee function, on 5th August 2005.

The College introduced Choice Based Credit System(CBCS) from the academic year 2012-13. The College offers 14 programmes at UG and 4 at PG levels.

Salient features of the College:

- It is the First College in South India to introduce Forensic Science at UG level, in 2014-15.
- The Department of Chemistry is recognized as a Research Centre by OU.
- It is the First Affiliated College in Hyderabad to have a Psychological Counseling Centre
- The College has a solar powered campus
- First affiliated College in Hyderabad to have Centers for Digital Literacy, Financial Literacy and Health & Nutrition

Vision

- To be a quality educational institution in the region by enhancing, inspiring and empowering women specially those hailing from rural areas.

Mission

- To promote knowledge and value-based education through academic excellence.
- To train for self-employment.
- To provide education to women with updated infrastructural facilities and services at relatively reasonable fees.
- To inculcate spirit of leadership among the students.
- To constantly improve the quality of academic inputs

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Contribution to Women Empowerment through education.
- 60 years of experience in the field of Quality education.
- Proactive Leadership & good governance.
- Qualified and Committed faculty.
- Centrally located campus.
- Infrastructure facilities and Laboratories.
- Amenities such as Sports, Gym, Health Centre, Canteen, etc., Cafeteria approach and Diversity in Academic Programmes offered.

Institutional Weakness

- Low fees and hence low revenues.
- Student Progression limited due to Rural and first generation students.
- Growth constrained by space and capital.

Institutional Opportunity

- To be a Centre of Excellence and a 'Lead College'.
- To offer diverse programmes.
- To develop skills to meet the local needs with global competencies.
- National Development through inclusive education.

Institutional Challenge

- Competition from increasing no. of Universities and Colleges which are capital intensive.
- Changing preferences of students.
- Increased regulation from multiple regulatory bodies.
- Instability in the economic environment affecting the stability and consistent growth in various sectors.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum of the college is designed and developed to impart and develop competencies among students to meet the needs and challenges of the dynamic global, national and local environment.

The College follows the three tier process, of gaining approval from the Board of Studies, Academic Council and Governing Body, which are constituted as per UGC norms.

The College Introduced:

- CBCS in the Academic Year 2012-13.

- Five(5) Undergraduate Programs, B.Sc.ForensicScience, B.Sc.Food&Nutrition, B.Sc.MBC, BA.Journalism and BBA in the last five years.
- 188 Value-Added Courses (Add-On, IDE, Certificate) in the past five years
- Project work in UG programs of Physics, Mathematics, & Electronics.

Modification of Syllabi:

- 95% of the Programs have been revised in the last five years.

The College offers:

- 18 Programs, with 14 at UG and 4 at PG levels.
- Value-Added Courses (Add-On, IDE, & Certificate)
- NCC, NSS and Certified Voluntary Work (CVW), are part of the curriculum.
- Value Education, Environmental Science, Indian Heritage and Culture, and Gender Sensitization are compulsory courses in all UG Programs.
- Computer Science as a course in the programs.
- Project Work is a part of the curriculum in all PG Programs and BBM.
- Practicals are conducted with softwares such as MATLAB, SPSS, Photoshop, etc.
- Communication skills, Entrepreneurship Development, & Personality Development
- **Courses for:**
 - Employability such as Web Designing, Forensic Science, etc.,
 - Self-Employment such as Mushroom Cultivation, Event Management, etc.
 - Women Empowerment such as Gender sensitization, etc.

Teaching-learning and Evaluation

Admission: The admission policy of the Institution aligns with its vision and mission, providing 60% reservation to Women from the rural areas of Telangana, while adhering to the reservation policy of the Govt.

Teaching:

- The College has 128 Teachers. The College maintains a consistent Student teacher ratio of 20:1.
- **Faculty profile:** The College has highly qualified and experienced teachers.
 - PhDs : 26
 - Pursuing PhDs: 16
 - M.Phils: 8
 - NET/SET: 26
- **Faculty Development:** The College organizes FDPs. The Teachers attends FDPs, Orientation Programs, Seminars/Workshops and act as Resource Persons, Members in BoS,Examiners,etc. Research is encouraged through financial assistance and support.
- **Student profile: (2017-2018)**

- SC: 274
- ST: 68
- BC: 1474
- OC: 820

- **Teaching Quality :**The Teaching Quality is ensured through the following:
- **PO/PSO's/CO's:** The Outcome-based teaching/learning method is adopted to enhance teaching quality.
- **Innovative Teaching/Learning Methods:** ICT methods such as lectures from UGC SWAYAM, NPTEL, Simulations, Virtual Labs and *Experiential* methods such as, Field Trips, Project work, etc. ensure effective learning.
- Remedial classes, slip tests, peer group teaching are used to help slow learners.
- **Evaluation system :** It comprises of the Internal and External Assessment of 40% and 60% respectively. The Internal Assessment is a continuous assessment comprising of written test, seminars, viva-voce, class participation etc to evaluate competencies.
- **Monitoring Teaching Quality:** Evaluation of COs, PSO, and POs and Feedback from students, parents, industry and Academic peers are used to monitor teaching quality.

Research, Innovations and Extension

The college has a research policy and aims to promote active research among faculty members through financial assistance, motivation and research facilities.

- **Research Advisory Committee:** It has constituted a Research Advisory Committee (RAC) to guide and promote research activities.

Research output during the last 5 years:

- UGC Minor Research Projects : 10
- Publications: 184
- Paper presentations: 120
- Attended seminars: 114
- Faculty with Ph.D : 24
- Faculty pursuing Ph.D : 16
- Faculty with M.Phil : 08
- Faculty with NET/SET: 26
- No. of Seminars/Conferences organized : 51

- **Research Centre:**

- The College has a recognized research centre in Chemistry with a Central Research and Instrumentation Centre. The Centralised Research facilities offer faculty and students of Sciences to undertake research activities.

- An Inhouse Journal, **RBVRR Journal** is introduced to promote research among faculty. A compendium of faculty articles are stored in the D-Space of the Library Software
- **Research Facilities:**

The College is 4G enabled with learning resources. The fully equipped Libraries provide a host of Books, journals, magazines and publications. The E-Resources comprise of N-List, Shodh Sindhu, Research Databases such as CORE, Science Open, and Statistical databases such as EBSCO.

- **Industry/Institution Collaborations:**

The College has forged 35 collaborations with premier industries and institutions such as Hetero Drugs, Agribiotech, Physitech Electronics, MSN Labs, CFSL, NGRI, IIG, etc., for project work, internship, research activities etc.

- **Extension Activities:**

The Institution organizes and actively participates in various extension activities through, NCC, NSS, CVW, Departments, IQAC, Centres, etc. 193 extension activities were conducted/participated over the last 5 years.

Infrastructure and Learning Resources

The College has a Green Campus spread over 3.5 acres. It is a Wi-Fi campus and is 4G enabled. It is fully equipped with the following infrastructural and physical facilities:

- 13 Staff rooms
- 46 ICT enabled classrooms
- 2 Seminar halls and a Digital Auditorium.
- 31 fully equipped Laboratories
- 8 Computer Labs and 380 Computers connected by LAN.
- Softwares, such as Tally, NetBeans, Matlab, Mathematica, SPSS, Origin, Chemdraw, etc, are used for teaching practicals.
- Management Information System for planning & SLC automation systems for Student admission, administration and examinations.
- Museums:
 - The *Zoology* museum has a rich collection of 2000 specimens and rare specimens donated by renowned Ornithologist *Dr. Salim Ali*.
 - The *Botany* Museum has more than 30 Angiosperm families.
 - The Tissue Culture Laboratory, Green House, Botanical garden provide experiential learning to the students of Botany.
 - The Media Lab facilitates Teaching/Learning in Journalism.
 - Media Centre with Lecture Recording Facility.

- Central Research and Instrumentation Laboratory with advanced equipment.
- English Language Lab to develop the reading, writing and speaking skills of students.
- *Library/ Learning Resources*: The College has one Central Library and Departmental Libraries. The E-Library provides access to E-Learning resources.
- The Hostel facility in the campus has 145 Rooms and accommodates 400 students.
- The College has a Health Centre, SAHITA Psychological Counselling Centre and a Placement Cell.
- The College has Sports facilities, Gymnasium, Canteen and Cooperative Stores.
- The College is Solar powered, has Water Harvesting Pits, Green plantation and is Green Audited.

Student Support and Progression

The college has a student profile comprising of students from other states(North-East, Kerala,Delhi,etc.),rural areas and from diverse socio-economic backgrounds.

The following are the various student support and development programs/activities:

- Financial Assistance through *Poor Students aid fund* and the *Needy Students Grant* for needy students.
- The *Equal Opportunity Cell, Anti-Sexual Harassment Cell, Anti-Ragging Committee* and the *Grievance Redressal Cell*, established as per the UGC norms ensure equity, safety and support to students.
- '*SAHITA*' *Psychological Counselling Centre* and *Mentoring* system provide guidance and counseling to students.
- The *Placement and Career Guidance Cell* with a Placement Officer, offers guidance, training and campus placements.
- The *Entrepreneurship Development Cell(EDC)* established in association with *FICCI Ladies Organisation* and *ALEAP* prepares students for entrepreneurship.
- The *Women Empowerment Cell(WEC)* organizes programs on Women's Protection and rights .
- *Student Quality Circle (SQC), Student Council, Student Clubs* and student activities and competitions develop leadership capabilities and hone their innate talents.
- *Centres for Digital Literacy, Financial Literacy, Health and Nutrition* offer training in Digital Literacy, Financial Planning, and Nutritive diet, etc.
- An Annual College Magazine '*ARUNODAYA*', taps the literary potential of students.
- *NCC, NSS, CVW* promote and develop National Consciousness and Social responsibilities.
- *Sports, Gymnasium, Yoga, Meditation, and Training* in Karate are provided.
- Coaching is offered for *competitive exams* such as ICET, Bank Exams, Civil services.
- *Annual medical checkup* and health awareness programs are organized.
- *17 Gold Medals, 22 Merit Scholarships & 11 Trophies*, etc., are instituted to reward students for excellence.
- ***Student Progression***: 40% of the UG students *pursue higher education* and 35% of students are placed.

Governance, Leadership and Management

The College believes in the philosophy of trusteeship. It imbibes in its governance the tenets of transparency and decentralization enabling participative management.

- The College Governance involves various bodies such as Governing Body, Finance Committee, Academic Council, Board of Studies, constituted as per UGC norms. The IQAC, Examination Branch,

Administrative Office and other units ensure effective functioning.

The Governing Body decides the Perspective Plan and the policies for its Implementation, such as 60% reservation for rural women, Poor Students aid-fund, Faculty recruitment and promotion, etc. The Finance Committee allocates the financial resources for implementation of the plans. The Curriculum planning and development is undertaken by duly constituted Academic Council and Board of Studies.

- The College encourages faculty development through organising Faculty Development programs, seminars/conferences, etc. It encourages research through providing financial assistance for research activities through the Research Advisory Committee (RAC).
- The College practices decentralization and Participative Management, implemented through representation of faculty members in various bodies and committees. The Students of the college are represented in various bodies such as Academic Council, Board of Studies, IQAC, Student Quality Circle, etc.
- The Institution implements a Performance Appraisal system to evaluate the Teaching and Non-Teaching Staff. The College monitors its academic and administrative processes through AQARs, Internal Administrative Academic Audit (AAA), Feedback, etc.
- The IQAC has contributed significantly through Quality measures such as MIS, SQC, Comprehensive Feedback Mechanism, Internal Academic Audit, Research Advisory Committee (RAC), etc.
- The Institution reviews its teaching learning process through Internal Academic audit (AAA), Feedback from Students, Academic Peers, Industry and Institutions & Evaluation of Program outcomes.

Institutional Values and Best Practices

The Institution values are reflected in its conscious and responsible activities towards environment and society.

- The Institution ensures safety, protection and empowerment of its women students, through a 24/7 guarded campus, CCTVs etc. The Anti-Sexual Harassment Cell and the Anti-Ragging committee ensure protection. The Mentoring system and the 'SAHITA' psychological Centre provide the much needed psychological support to the students.
- The Women Empowerment Cell (WEC) organizes programs/activities on women safety and protection.
- The Environmental Consciousness is reflected in its solar powered campus and many eco-friendly measures. The 'GREEN AUDIT' has been conducted by an Environmental Auditing firm. The College has entered into an MOU with 'Modern Architects of Rural India', a franchise of ITC India, for Sustainable Waste Management.
- Human Values and Professional Ethics are promoted through a compulsory course in 'Value Education' to the UG students. Professional Ethics is incorporated in various courses.
- The College has codes of ethics for students, Teachers, Principal, Officials and the Governing Body members.
- The College shows Institutional Responsibility, through the NSS, NCC, CVW, Centres, IQAC and Departments. The Management of the College plays an active role in many social activities such as the Telanagana Economic Association (TEA). MANASA, the home for mentally disabled is established and managed by the faculty members of the college (retired and present).
- The College promotes national consciousness through programs on national days and festivals, anniversaries of National leaders, Indian Constitution, and the Rights and Duties of citizens.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJA BAHADUR VENKAT RAMA REDDY WOMEN'S COLLEGE
Address	Raja Bahadur Venkat Rama Reddy Womens College 3-4-527, Narayanguda,
City	Hyderabad
State	Telangana
Pin	500027
Website	www.rbvrrwomenscollege.net

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M. Surekha Reddy	040-27564660	7702127747	-	rbvrrwc@rediffmail.com
IQAC Coordinator	P. Vijaya	040-27551026	8555879534	-	rbvrrwciqac13@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of Establishment, Prior to the Grant of 'Autonomy'	01-06-1954
Date of grant of 'Autonomy' to the College by UGC	01-06-1989

University to which the college is affiliated		
State	University name	Document
Telangana	Osmania University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-06-1962	View Document
12B of UGC	01-06-1962	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	30-03-2017	12	The Date submitted is for the extension of approval by AICTE for MBA for the current academic year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	18-03-2011
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Commissionerate of Collegiate Education Government of Telangana
Date of recognition	20-06-2017

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Raja Bahadur Venkat Rama Reddy Womens College 3-4-527, Narayanguda,	Urban	3.5	11209

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Botany	36	Intermediate	English	145	145
UG	BSc,Biotechnology	36	Intermediate	English	50	50
UG	BSc,Chemistry	36	Intermediate	English	260	260
UG	BCom,Commerce	36	Intermediate	English	120	120
UG	BCom,Commerce	36	Intermediate	English	60	60
UG	BSc,Computer Science	36	Intermediate	English	150	150
UG	BSc,Mathematics	36	Intermediate	English	165	165
UG	BSc,Physics	36	Intermediate	English	65	65
UG	BBA,Business Management	36	Intermediate	English	50	50
UG	BSc,Zoology	36	Intermediate	English	145	145
UG	BA,Journalism	36	Intermediate	English	60	12
UG	BSc,Electron	36	Intermediate	English	50	50

	ics					
UG	BA,History	36	Intermediate	English	60	12
UG	BA,English	36	Intermediate	English	60	12
PG	MSc,Chemistry	24	Undergraduate	English	30	30
PG	MSc,Computer Science	24	Undergraduate with Maths and Computers as optional	English	40	40
PG	MSc,Mathematics	24	Undergraduate	English	40	36
PG	MBA,Business Management	24	Undergraduate	English	120	120

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				4			
Recruited	0	0	0	0	0	3	0	3	0	4	0	4
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	2				4				106			
Recruited	0	2	0	2	0	4	0	4	0	106	0	106
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	2	8	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				60
Recruited	12	48	0	60
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	2	8	0	10
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	2	0	0	6	0	0	10	0	18
M.Phil.	0	0	0	0	1	0	0	4	0	5
PG	0	0	0	0	2	0	0	94	0	96

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	0	0	0	0	2	0	4
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	0	1	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		5	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2131	73	0	0	2204
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	445	9	0	0	454
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	80	75	106	76
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	22	9	18	15
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	219	219	219	157
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	434	452	411	292
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	1	0
	Others	0	0	0	0
Total		755	755	755	540

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Biotechnology	View Document
Botany	View Document
Business Management	View Document
Chemistry	View Document
Commerce	View Document
Computer Science	View Document
Electronics	View Document
English	View Document
History	View Document
Journalism	View Document
Mathematics	View Document
Physics	View Document
Zoology	View Document

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2016-17	2015-16	2014-15	2013-14	2012-13
18	18	18	15	14

Number of all programs offered by the institution during the last five years

Response : 19

How many self-financed Programs does the institution offer

Response : 16

Number of new programmes introduced during the last five years, if any

Response : 5

Number of UG programmes offered by the College, which are not covered under the Autonomous status of UGC

Response : 0

Number of PG programmes offered by the College, which are not covered under Autonomous status of UGC

Response : 0

Whether the College is offering professional programme

Response : Yes

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2548	2458	2266	2115	2056

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
810	752	723	724	719

Total number of outgoing / final year students**Response : 3728****Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
2482	2335	2163	2042	1997

Number of revaluation applications year-wise during the last 5 years

2016-17	2015-16	2014-15	2013-14	2012-13
176	201	174	107	97

3.3 Teachers**Number of courses in all programs year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
536	536	514	480	461

Number of courses offered by the institution across all programs during the last five years**Response : 591****Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
113	111	102	104	105

Number of full time teachers worked in the institution during the last 5 years

Response : 175

Number of teachers recognized as guides during the last five years

Response : 4

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
113	111	102	104	105

Total number of publications during the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Response : 56

3.4 Institution

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1664	1465	1226	977	863

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
426	426	426	305	305

Total number of classrooms and seminar halls

Response : 48

Total number of computers in the campus for academic purpose

Response : 330

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
184.46	194.72	460.32	137.92	208.20

Annual lighting power requirement (in KWH)

Response : 23424

Annual power requirement of the institution (in KWH)

Response : 129220

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

With the objective of being responsive to the dynamic globalised world, the Institution has been proactive in introducing the CBCS system in the academic year 2012-13. The CBCS is modified in the year 2017, to align with the UGC guidelines. The Introduction of CBCS ensured a student centric approach, while providing flexibility and mobility, both vertically and horizontally.

The Program Objectives and Outcomes (PO's) the Programs Specific Objectives and Outcomes (PSO's) Course Objectives and Outcomes (CO's) determine the Global, National and Regional competencies to be acquired.

- **Developing human resource for national growth and development:**

- The Institution continuously monitors the trends in the environment, to identify the emerging sectors in various disciplines.
- The College offers 5 UG level Programs (B.Sc, B.Com, BA, BBM& BBA) and 4 PG level Programs (MBA, M.Sc Maths, M.Sc Chemistry & M.Sc Computer Science).
- The College is the first to Introduce of B.Sc (Forensic Science) at the UG Level to meet the demand of growing field of Forensic Sciences. Introduction of Programs such as, B.Sc(Food and Nutrition), BA (Journalism), BBA, and Courses such as Healthcare Management, Clinical Science, Bio-Fertilisers, Cyber Crime, Nutrition and Dietics etc., reflect the responsiveness of the institution.

- **Contributing to social equity through inclusive development:**

- The introduction of Courses such as Gender Sensitization, Crime against Women, Gender Relations in changing Society etc., contribute towards gender equity.

- **Global Competencies:** The College has developed curriculum to develop competencies, in terms of knowledge, skills and abilities.

- **Knowledge:** Curriculum involving global developments in the disciplines, introduction of Practicals, Project work/Internships, develops theoretical and applicative knowledge. The Add-On, IDE's and Certificate courses such as Food and Toxicology, Cyber Forensics, Android, help develop broad-based knowledge.
- **Skills:** The skills for global world, IT skills, English Language Proficiency, Communication skills are developed through curriculum design.
 - **IT Skills:** The global demand for IT skills, offers Computer Science in B.Sc and M.Sc with varied courses such as Electronics, Statistics. Computer Basics is

offered in many programs. Topics such as E-Commerce, E-Marketing, Cyber Forensics are included in the syllabi of various courses..

▪ **English Language Proficiency, Communication skills and Personality Development are offered as Courses** to develop the life skills for the global world.

- **Environment sustainability** The college has introduced Environmental Science , Add-On courses such as Bio-fertilisers. It has incorporated topics such as, Green chemistry, Bio-Fuels, Environment Ecology etc in its syllabi.
- **Social Sustainability:** The Inclusion of Value Education, Environmental Science, NSS, NCC, Certified Voluntary Work(CVW), as a part of the curriculum aims at this objective.
- **Value education:** Value Education is offered as a course to all Undergraduate students to create the moral fabric for a peaceful society.
- **Holistic Development:** Introduction of courses such as '*Food and Nutrition*', '*Count what you eat*', '*Performing Arts in Light Music*', '*Janapada Kalalu*', promote holistic development through balancing body and mind.

File Description	Document
Any additional information	View Document

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 94.74

1.1.2.1 How many programs were revised out of total number of programs offered during the last five

years

Response: 18

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 33.11

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
224	204	194	126	100

File Description	Document
Program/ Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 40.27

1.2.1.1 How many new courses are introduced within the last five years

Response: 238

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 18

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The College Curriculum aims to provide holistic education to students aiming at developing ethical and responsible social citizens. The Curriculum therefore integrates courses addressing issues related to the Sustainability, Environment, Gender and Value Education.

The College offers Environmental Science, Value Education and Gender Sensitization as a part of the curriculum in the Choice Based Credit System (CBCS).

- The '*Environmental Science*' course imparts knowledge to students on Environment, Ecology Climate Change, and Natural Disasters. The objective is to sensitize students to climate change and create awareness on the impact of our life choices on the life on planet earth and the sustenance of future generations.
- The Course on '*Value Education*' covers the nature and importance of values, the dynamics of values, the importance of developing character, integrity , professional and personal ethics as the building blocks of personality .The Course aims to inculcate values to create a firm foundation for a happy and successful life for the student and to create a peaceful and harmonious society .
- '*Gender Sensitization*' Course introduced in the academic year 2017, aims to develop students' sensibility with regard to issues of gender in contemporary India, provide a critical perspective on the socialization of men and women, expose the students to the politics and economics of work,

reflect critically on gender violence and to expose students to more egalitarian interactions between men and women.

- Some of the *Value-Added Courses* address issues related to Gender, such as Gender Relations, Crime against Women, Law and Justice for Women, Disaster Management, Environmental Awareness, Environmental Pollution, Alternate Energy Sources, Bio-fertilizers, Environmental Sanitation, etc.
- The *Syllabi of various courses* such as Ecology and Bio-Diversity, Environmental Microbiology, Green Chemistry, Strategic Management integrates topics on Environment, Ecology, Pollution, Gender and Sustainability.

LIST OF CORE COURSES

- Paper VI: Ecology & Biodiversity
- Paper IV: Anatomy and Medicinal Botany
- Paper V: r-DNA Technology
- Paper VI: Advances In Applied Biotechnology
- Environmental Microbiology
- Development Journalism
- Media Laws and Ethics
- **Poetry:**
 - Mirror
 - Ode to Autumn
 - Stopping by the Woods on a Snowy Evening
 - If
 - Gift of India
 - Where the Mind is without Fear
 - The Ballad of Father Gilligan
- **Prose Lessons:**
 - Girls
 - My Beloved Charioteer
 - The Civilization of Today
 - When You Dread Failure
 - Shyness my Shield
 - Good Manners
 - Florence Nightingale
- Embryology, Ecology, Zoogeography & Wild Life And Animal Behaviour
- Business Law & Environment
- Human Resource Management
- Strategic Management
- Organization Theory and Behaviour

The Institution Offers compulsory courses: Gender Sensitization, Environmental Science, Value Education and Indian Heritage & Culture, which address the cross cutting issues.

It offers value added courses(Add-On/IDE/Certificate).The list of courses addressing the cross cutting issues is provided as additional information.

The details of the Core courses and the issues addressed are provided in the additional information.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	View Document

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 144

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 144

File Description	Document
List of value added courses	View Document
Any additional information	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 87.25

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2460	2457	2158	1777	1244

File Description	Document
List of students enrolled	View Document

1.3.4 Percentage of students undertaking field projects / internships

Response: 19.11

1.3.4.1 Number of students undertaking field projects or internships

Response: 487

File Description	Document
List of programs and number of students undertaking field projects / internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

A. Any 4 of above

B. Any 3 of above

C. Any 2 of above

D. Any 1 of above

Response: A. Any 4 of above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.94

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
47	34	23	5	5

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Demand Ratio(Average of last five years)

Response: 1.84

2.1.2.1 Number of seats available year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
755	755	755	540	540

File Description	Document
Demand Ratio (Average of Last five years)	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 77.71

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
321	303	344	248	244

File Description	Document
Average percentage of seats filled against seats reserved	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Assessment at the Entry level:

At the entry level (ie, after admissions), the students are assessed through:

- Aptitude / Ability test , to determine the students interest and basic knowledge in the discipline.
- The oral interview , to determine the students career interests and aspirations

The Head of the Department classifies students based on the total score into Grade A, B & C.

Grade A –Advanced Learners

Grade B- Average Learners

Grade C- Slow learners

At the end of every next semester, the students are assessed, based on

- Internal Assessment
- Participation in class and other activities and
- Semester end exams

Institutional Plan of Action to meet the different learning levels of students:

The Head of the Department in consultation with the faculty members plans the teaching -learning methodologies for the varying learning levels of students.

Programs for advanced learners:

- Study oriented Projects in contemporary areas

- Project Work for students of Sciences and BBM in select topics
- Preparing Prototypes, Working Models by students of Electronics, Physics ,Chemistry
- Research oriented study from E-Resources, Journals, Newspapers etc
- Presentations and Seminars on topics of importance, in the subject area
- Participating in Inter/Intra Collegiate Competitions
- Planning and Organizing fests & workshops
- Peer Group Teaching
- Case Study and Analysis of complex business cases by MBA students
- Conducting Group Discussions facilitated by advanced learners
- Book Reviews and presentations in English Literature and MBA students
- Developing Leadership Qualities through being members of Student Council, Bodies, SQC, etc.
- Present papers in seminars and workshops organized by other institutions
- Preparing news articles for media by students of Journalism

Programs for Slow Learners:

The Institution has the following programs and mechanisms to address the needs of the slow learners :

- Remedial Classes
- Mentoring
- Regular Slip Tests for conceptual and writing skills
- Assignments for improving content presentation
- Bilingual explanation and discussions
- Promoting peer group learning
- Use of ICT to enhance learning process.
- Slow learners are motivated to join various activities and camps of NSS and NCC which help them develop Life skills and self confidence.
- Organising Motivational lectures

2.2.2 Student - Full time teacher ratio

Response: 22.55

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Institution aims to develop competencies such as critical thinking and problem solving skills through student centric teaching –learning methods. It adopts Assignments, Slip tests, Presentations, Viva-Voce, Internal and Semester-end exams .

Apart from these methods the following student centric methods are adopted to enhance learning:

Experiential Learning :

- *Practicals:* Practical in all the Science and Commerce programs facilitates development of applicative knowledge and applied skills.
- *Project Work:* Project Work is an integral part of all PG programs and few UG programs provides research orientation and develops analytical & problem solving skills.
- *Field visits/Industrial tours:* The field trips/Industrial tours organized by, the dept of Zoology,Botany,Chemistry.Mgt etc provide experiential learning.
- *Field Projects:* Field projects are undertaken by students of Botany, Zoology, Physics, Electronics, BBMT,, etc.,enhancing the breadth of knowledge.
- *Simulations:* Simulations are used in the science departments to depict real life situations. Forensic sciences create crime scenes etc to help students develop case analysis.
- *Virtual Labs:* Virtual Labs are used in Zoology to enhance learning by doing more efficiently..
- *Making Models:* A method adopted by all Science programs helps develop conceptual knowledge.
- *Developing prototypes:* The students have through their projects created prototypes of Electron etc Bulletin Boards (EBB), solar based lighting etc
- *Internships:* Internships, undertaken by the PG students help them learn by experience, in applying the theoretical knowledge.
- *Case Studies:* Case Study and analysis adopted by MBA,BBM,BBA helps develop applicative knowledge and analytical and problem solving skills.
- *Role Plays:* Role-Plays organized by BBM , develop experiential learning.
- *Do It yourself (DIY):* The DIY is implemented in, Ad-Making, Marketing Plans, Filing Income Tax Returns etc
- *IT Skills:* ICT based presentations, Projects, Computer Based Testing (CBT) etc., help students develop IT skills.

Participative learning and problem solving methodologies :

- *Student Seminars:* Seminars in the subject areas in UG and PG programs, enhance communication skills and self confidence.
- *Workshops:* Student workshops conducted in Life Sciences, Computer Science, Mathematics etc., help develop specific knowledge and skills.

- *Group Discussions*: Group Discussions conducted by MBA, BBM and BBA are socialization platforms to develop creative thinking.
- *Debates*: Debates are organized by the Dept of English, Business Mgt to promote critical thinking in a field/issue.
- *Quiz*: Quiz Programs are organized by Science Depts, BBM and MBA, enhancing knowledge .
- *Extension/Outreach activities*: Extension and outreach programs organized help students acquire skills through socialization.
- *Student clubs*: Student clubs such as Quills Literary Club, Eco-Club etc promote creativity and collaborative work.
- *Book reviews*: Book reviews are undertaken by the students of Dept of Business Mgt for holistic knowledge and development.
- *Case Studies*: Case studies and analysis adopted by the Dept of Business Management promote critical thinking.
- *Video Case Studies*: Video Case studies and analysis in the MBA, develop critical observation and thinking.
- *Study oriented projects* by students of ,English, BBM, MBA promote participative learning.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 85.84

2.3.2.1 Number of teachers using ICT

Response: 97

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 21.41

2.3.3.1 Number of mentors

Response: 119

File Description	Document
Year wise list of number of students, full time teachers and mentor/mentee ratio	View Document

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

The College prepares and adheres to the Almanac, Academic Calendar and Teaching Plans.

- **Almanac** : The Almanac is prepared by a committee comprising of the Principal, Vice-Principal and a Senior Faculty members. The Almanac therefore forms the basis for preparation of the Academic Calendar.
- **Academic Calendar**: The Academic Calendar is prepared to plan and schedule, the various activities of the college in consultation with Heads of the Departments. The Academic Calendar is circulated to all the Departments for preparing their teaching plans and other activities.
- **Teaching Plans** : The Teaching Plan is prepared by respective faculty members. The Teachers prepare their teaching plans in a specified format outlining the Course Objectives & Course Outcomes and the time duration to complete the specified units. The Teaching Plans help teachers in planning effectively their classes and ensure the timely completion of syllabus.

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 17.34

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
22	19	16	16	20

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 12.32

2.4.3.1 Total experience of full-time teachers

Response: 1391.67

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.67

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 6.7

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	9	9	4	5

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 57.6

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	53	61	80	53

File Description	Document
List of programs and date of last semester and date of declaration of result	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 6.77

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
176	201	174	107	97

File Description	Document
Number of complaints and total number of students appeared year wise	View Document

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 14.4

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	21	23	19	17

File Description	Document
Year wise number of applications, students and revaluation cases	View Document

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

Cumulative Grade Point Average(CGPA):

- CBCS was implemented in 2012-2013.
- The software was updated to calculate CGPA with Grades, Credits, Grade Points.

Examination Manual:

- This reform was taken to facilitate the details of all procedures, rules and regulations for pre & post Examination matters.

Internal/External Assessment:

- The examination comprises of Internal and External evaluation in the ratio 40:60 for UG and PG Programs.
- The Internal Assessment comprises of continuous evaluation.

Moderation Rule:

- To maintain the level of uniformity in the performance, credits, grades and subject- wise moderation is implied.

Results:

- As per UGC guidelines the results are declared within 30-45 days from the last day of examination to ensure that the students do not miss any opportunity in their professional career.

Advanced Supplementary:

- Advanced Supplementary is introduced from the academic year 2015-2016.
- Advanced Supplementary exams are conducted for final year students immediately after declaring the results; this helps the students to clear the backlogs without losing a year.

2.5.5 Status of automation of Examination division along with approved Examination Manual

A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: B. Only student registration, Hall ticket issue & Result Processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	View Document
Current Manual of examination automation system	View Document
Annual reports of examination including the present status of automation	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Mechanism of Communication:

The Program Outcomes (POs), Program Specific Outcomes (PSOs), Course Outcomes (COs) are stated and communicated in the Institution.

The Outcomes are displayed on the website and also in the teaching plans displayed on the notice boards and provided to the students in the classrooms.

The students are also provided a feedback on their performance via the course outcomes and are motivated to enhance in their level of attainment.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Steps to calculate the Level of Attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) (The formats are attached):

- Map each Course Outcomes against the Program Outcomes and Program Specific Outcomes on a scale of 1 to 3 based on the weightage of the unit in the course.
- The Level of Average of COs is the level of contribution by the course to each POs and PSO.
- Evaluate Course Outcomes based on student performance in the Internal and External Assessment.
- Establish a benchmark of 60% score by students. Mark 1(one) against the student if the score is above 60% and 0 if the benchmark is not met.
- Average the scores of each outcome.
- Calculate the level of attainment of POs/PSOs using the formula:

$$\frac{\text{Average score of each course outcome} \times \text{Weightage to POs/PSOs}}{\text{Maximum weightage}}$$

- If the Level of attainment is more than:
 - 80% is Grade A
 - 70% is Grade B
 - 60% is Grade C

Please find all the formats in the additional information.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students	
Response: 84.18	
2.6.3.1 Total number of final year students who passed the examination conducted by Institution.	
Response: 676	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 803	
File Description	Document
List of programs and number of students passed and appeared in the final year examination	View Document
Any additional information	View Document
Link for annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.25	
File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0.26

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.141	0.744	0.199	0.094	0.115

File Description	Document
Minutes of the relevant bodies of the Institution	View Document
List of teachers receiving grant and details of grant received	View Document
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View Document
Any additional information	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise

during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document

3.1.4 Institution has the following facilities

1. Central Instrumentation Centre
2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: A. Any four facilities exist

File Description	Document
Any additional information	View Document
Link to videos and photographs geotagged	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years(INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the

last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies**Response: 1****3.2.2.1 Number of research centres recognised by University and National/ International Bodies**

Response: 1

File Description	Document
Names of research centres	View Document
Any additional information	View Document

3.2.3 Percentage of teachers recognised as research guides**Response: 1.77****3.2.3.1 Number of teachers recognised as research guides**

Response: 2

File Description	Document
Details of teachers recognized as research guide	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**Response: 0.29****3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years**

Response: 10

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
link to funding agency website	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

The College has created an eco system for encouraging creativity and innovation in its activities.

It has established the Entrepreneurship Development Cell(EDC) in collaboration with FICCI Ladies Organisation(FLO) & Association of Lady Entrepreneurs of India (ALEAP). It promotes awareness on entrepreneurial opportunities and stimulates innovative ideas for establishing small enterprises.

The Centre for Digital Literacy & Centre for Financial Literacy are innovative initiative of the College to share the expert Knowledge in promoting Digital Literacy and Saving and Investment for better quality of life.

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 0

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

List of innovation and award details

[View Document](#)**3.3.4 Number of start-ups incubated on campus during the last five years****Response: 0**

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description**Document**

List of startups details like name of startup, nature, year of commencement etc

[View Document](#)**3.4 Research Publications and Awards****3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response: Yes****File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response: No**

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.75

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.49

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
19	10	16	4	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.4

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
18	10	8	3	4

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response:

3.4.7.1 Total number of citations received by publications in the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Response: 26

File Description	Document
BiblioMetrics of the publications during the last five years	View Document

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 4

3.4.8.1 Number of citations received by individual research publications in the last 5 years

Response: 15	
3.4.8.2 Number of publications receiving proportionately maximum number of citation in the last five years	
Response: 3	
File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual	
Response: No	
File Description	Document
URL of the consultancy policy document	View Document

3.5.2 Revenue generated from consultancy during the last five years				
Response: 0				
3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)				
2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0
File Description	Document			
List of consultants and revenue generated by them	View Document			

3.5.3 Revenue generated from corporate training by the institution during the last five years	
Response: 0	
3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)	

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The College, as an Institutional Social Responsibility, has established a close network of relationships in its neighbourhood, through continuous engagement of students and staff. The College organizes extension activities in the neighbourhood community and other areas, to sensitize students to social issues and develop social responsibility.

The NCC, NSS and CVW are active wings in the college with strong student involvement, serving as nodal points in community related work.

The IQAC & departments through their staff and students participate in Community work. The Centres for Digital Literacy, Financial Literacy and Health and Nutrition extend their services to the neighbourhood community.

Some of the activities organised are :

- **Health Awareness Programs**

- *Anti-Leprosy Programme*
- *Blood Donation Camp*
- *World AIDS Day*
- *A rally on "Together we Care" in connection with Organ Donation.*
- *An Awareness rally on AIDS*
- *An awareness rally on Disability Awareness walk*
- *Awareness campaign on Breast Cancer.*
- *Disability awareness Programme*

- **Environment Awareness Programs**

- *Campaign on "Clean Nature and Clean Nation"*
- *Haritha Haram program for plantation of trees*

- *Distribution of the plants of Amla and Tulasi in the neighbourhood.*
- *Distribution of the pamphlets to bring awareness of Swachh Hyderabad and to reduce Sound pollution, discourage the use of plastic bags, and to protect our environment.*
- *Distribution of the pamphlets in the neighbourhood of Narayanaguda to create awareness among the residents about environmental protection, sound pollution, health and hygiene*
- *An Awareness walk on Energy Conservation*

• **Drugs Abuse**

- *A rally on “Drug Abuse and Illicit Trafficking”*

• **Child and Women related Programs**

- *Awareness on Girl child Hygiene*
- *An Awareness walk on Save Girl Child- Autism Problem*
- *Awareness Programme on health and hygiene, eradication of child labour, enrollment of children in schools, Food Adulteration, Safety and Protection for women, women empowerment*
- *Students sold the New Year greeting cards prepared by the children of Manasa, an organization for the mentally challenged*
- *Visit to Girls Juvenile Home*
- *5K run Save the Girl Child*

• **Other activities**

- *Run for the Nation*
- *Rally organized to celebrate International*
- *Yoga day*
- *An Awareness rally on Anti-Corruption.*
- *Peace Day Campaign*
- *World Wide Web and Social Media for women in the neighbourhood*
- *Basic IT Skills and knowledge sharing sessions by students in nearby Govt schools*
- *Financial Planning and Investment to Self Help Groups and neighbourhood colleges*
- *Visiting MANASA ,the home for disabled ,orphanages and old age home.*

File Description	Document
Any additional information	View Document
link for additional information	View Document

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.6.2.1 Total number of awards and recognition received for extension activities from Government

/recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 97

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	31	7	24	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 50.74

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-

wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1483	2115	621	949	764

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Any additional information	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 6.2

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	9	7	3	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 9

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	2	1	0

File Description	Document
e-copies of linkage related Document	View Document
Details of linkages with institutions/industries for internship	View Document
Any additional information	View Document

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 12

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	0	1	4

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

RBVRR Women's College is located in the heart of the city and is spread over an area of around 3.5 acres with fully developed infrastructural facilities. It is a 4G enabled Campus with 100Mbps internet bandwidth and 380 computer systems connected through LAN.

Grants from UGC and CPE are used to develop and modernise facilities to promote effective teaching learning.

Particulars of Accommodation	Area Required (In Sft)		Available Number
Classroom	20976.16	46	
Labs (Computer & Science)	18193.1	31	
English Language Lab (Mandatory)	758.85	1	
Staff Room	4688.17	13	
Library	4040.78	2	
Games & Sports Room	583.94	1	
Seminar Hall	1357.87	2	
Auditorium	7001.49	1	

Classrooms:

The Institution has 46 class rooms & 2 Seminar Halls. The smart classrooms are equipped with interactive Systems, LCD projector whiteboard, a clarity visualiser and a lectern.

The institution has 13 well furnished *Staff rooms* with e-resources.

Laboratories:

The college has 31 laboratories with advanced equipment and modern facilities. It has 21 Science Labs, 9 Computer Labs and an English language lab. The science laboratories have high precision instruments, apparatus and equipments such as centrifugal machines, laser rooms, digital melting point apparatus, etc.

Tissue culture Lab facilitates experiential learning .

The *Computer labs* contain 330 computers of latest configuration, with LAN and Wi-Fi connectivity.

The **Mathematics and Statistics Lab** has 22 computers loaded with MINITAB,MS-EXCEL and TORA software.

The **Language Labs** is fully equipped to strengthen the speaking reading writing and listening skills of students.

Media lab has computers with software for the students of BA Journalism

Museums:

The Zoology museum set up in 1954 has a collection of 2000 animal specimens, eggs and shell models etc. Rare specimens like protopterus and birds eggs donated by renowned ornithologist **Dr. Salim Ali** are housed here.

The botany museum specimens like algae, fungi, Mosses, Ferns, Conifercones, etc. It has a herbarium cabinet with more than 30 angiosperm families .

Glass House: It houses more than 50 varieties of potted plants with an objective to familiarize .

Botanical Garden : It has medicinal plants of 60 different varieties.

Research facilities: The **Central Research and Instrumentation Laboratory** provides research facilities for students and faculty to undertake research and projects. It has advanced equipments such as Flourescence Spectro photometer, IR Spectrophotometer, UV Visible, Rotary Evaporator, etc. The department of Chemistry recognised as **Research Centre** by the Osmania University.

Library: The College has a Central Library and Departmental libraries. The central Library with an E-library has 13,338 volumes and 5050 titles. The library provides access to 6,000 Free Online Journals, Statistical/Research databases such as EBSCO,DOAJ,Science Open, etc.

Auditorium, Seminar Hall:

The state-of-the-art digital auditorium with an area of 650.46 Sqmt and seating capacity of 1000, is equipped with Projector and a large LCD screen.

Two Seminar Halls with digital facilities help conduct Lectures/seminars/workshops.

Eco-Friendly Campus:

The Institution is a Green audited campus with sprawling green cover, solar powered campus, rain water harvesting structure and other conservation methods.

The **Sports and Gymanasium** has modern facilities for Indoor and outdoor games.

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The Institution has adequate facilities for sports, games, gymnasium, and cultural activities.

Sports is introduced as part of the current CBCS system of evaluation to promote games, team spirit, fitness and health of the students.

Sports facilities:

The college have both indoor and outdoor facilities.

The outdoor facilities include Courts for various sports constructed/renovated through CPE funds between 2011-2015. The courts are designed as per specified norms and equipped with the needed facilities. Students utilize the facilities during the Games/Sports hour, during the early morning hours and on the basis of convenience. This has facilitated the twin objectives of providing flexibility to students and effective utilization of the facilities.

- **Basket Ball:** Established in 2011 an area of 441.96 Sq mts.
- **Volley Ball Court:** Established in 2015 with an area of 288 Sq mts.
- **Cricket Net:** Established in 2015 with an area of 495 Sq mts.
- Established in 2015 with an area of 748 Sq mts.
- **Kabaddi :** The Quadrangle of the college, which is an open air space used to conduct kabaddi competitions.

The facilities include Six(6) Basket Balls, Six(6) Volley Balls, One(1) Hand Ball, Two(2) Cricket Bats, One(1) Hammer Throw, One(1) Javelin Throw, One(1) Discus and Two(2) Throw Balls.

The Indoor facilities include:

Six(6) Tennis Balls, Four(4) Carrom Boards with coins, Five(5) sets of Chess Boards, Six(6) Shuttle rackets, Six(6) Tennikoits, etc. are provided.

The Games and competitions are conducted such as Kho-Kho, Tennikoit, Chess, Caroms etc are organized.

Karate : Coaching is offered in karate by a trainer with the objective of providing self defence training for women while promoting fitness and self confidence.

Yoga centre: Training in Yoga is offered to promote holistic health and for peaceful living. The yoga classes are conducted early morning in the Auditorium.

Gymnasium:

College Gymnasium is kind of stress buster for students and staff from the hectic work schedule. Although finding time to exercise in college can be a challenge for even the most diligent of students, at the same

time, however, being physically active can be an important part of staying healthy.

The Gymnasium offers a variety of equipment for a total body workout, and relaxation including:

- Aerobic Equipment (treadmills, ellipticals, rowing machine, bikes...)
- Strength equipment (cable cross, smith machine, free weights, dumbbells...)
- Foot massager

On working days the gym is open for students from 8.15a.m. to 10.30 a.m. and from 10.30 onward for all the staff members. It is closed on holidays.

Auditorium:

- The state-of-the-art auditorium with an area of 650.46 Sqmt. and with a seating capacity of 1000, hosts major conferences, symposia besides cultural events, fests etc. The auditorium is well designed with ICT facilities, Projector and a large LCD screen for effectual visual presentations and viewing.
- The auditorium is equipped with screen slider enabling flexible use of space for staging varied cultural programs such as skits, dances etc
- The Green Rooms attached to the auditorium aid the conduct of cultural programs.

An open air theatre (Quadrangle) is used for events on a smaller scale.

File Description	Document
link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 32.52

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
54.85	42.15	158.15	33.77	109.02

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Library is automated using Integrated Library Management System (ILMS)
- Library is completely automated with five(5)systems installed with SOUL software procured from INFLIBNET.
- The software takes care of acquisitions, accessioning, cataloging, serials control, and references.
- Library has an Open Access System
- College subscribed to N-List with remote access to e-resources, which is extensively used by the Staff and Students.
- The Library is also equipped with D-Space in which the faculty publications, articles and PPTs are stored .The D-space is accessible to all the faculty members on LAN.

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Fully automated	1.0	2004

Note: Soul Software is upgraded from 1.0 version to 2.0 Version in the Year 2015

File Description	Document
link for additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

- The College Library houses the following **Special Reports:**
 - India Development Reports - 2018
 - India Development Reports - 2017
 - Eleventh Five Year Plan - 2007-2012
 - 12th Five Year Plan - 2013-17
 - Economic Survey - 2016-17
 - India Education Report -2016-17
 - World Development Report -2018
- **Other knowledge resources:**
 - e-Resources such as N-List , Shodh Sindhu,e-Patashala, etc.
 - Research and Statistical Databases such as Science Open, DOAG,EBSCO, etc.
 - Institutional membership with British library and Institute of Public Enterprise(IPE) provide access to Books, Reports and other e-resources.
 - Reports of UNCTAD, UNICEF, FAO and other major organizations are provided as e-resources in the library.

File Description	Document
Any additional information	View Document
link for additional information	View Document

4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 5.72

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.64	2.96	9.45	8.76	4.80

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 11.27

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 300

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The Computer Centre of the College maintains the IT facilities in the college.
- It oversees the upgradation of the ICT facilities with include Hardware, Software and networking, based on the need and requirements.
- The College is having well established Computer Laboratories catering to all the students pursuing UG and PG. Every Lab is equipped with the LCD Projectors to enable the staff and students to improve the learning and teaching methodology. All the labs are interconnected with the LAN and are Internet enabled.
- All the Computer Labs are also equipped with Printers, Copiers and Scanners.
- There are 3 leased line Internet connections in the College.
- The Institution is also providing Wi-Fi Connectivity to the students and staff.
- In the year 2014 the Institution has upgraded the bandwidth of internet connection from 50 Mbps to 100 Mbps as users have increased using the internet.
- Systems are upgraded every academic year to replace the obsolete systems and to install the latest software.
- Software's are upgraded based on the course curriculum and introduction of new courses to keep pace with the trends and technologies prevailing in the IT industry.

Note: *The Details of IT Facilities upgradation is uploaded as additional information.*

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 7.72

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line) ?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

Response: 250 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 42.89

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
109.90	90.167	103.188	76.299	64.198

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The following are the systems and procedures for purchase and maintenance of the physical, academic and support facilities:

Annual Maintenance contract:

- All the electronic equipments in the college are covered under AMC. Service providers will ensure that the systems are in working condition. Obsolete and Non-working systems are replaced periodically.
- Water purifiers are cleaned every 15 days and all of them are under AMC.
- UPS, Computer Systems, Air-conditioners are under AMC.
- Maintenance of Instruments is done by Manufactures or agencies.
- Maintenance of Lab equipments is done by fumigation of the laminar airflow etc.
- Plumbing, carpentry, hydraulic issues and maintenance, is taken up on a regular basis.
- Maintenance/repair of computers lab equipment such as Printers, UPS, Projectors etc.

Stock Audit:

- Stock registered are maintained and checked every year for stock verification by the departments of Physics, Chemistry, Zoology, Botany, Mathematics, Biotechnology and Computer Science.
- Auditing of assets is done for compliance and safety.
- The Libraries are monitored through annual stock audits, weeding out old books and spray of pesticides for protection of books every year.
- Auditing is done in computer Labs every year and obsolete systems are replaced.

Disposal of e-waste:

- Obsolete equipment is duly replaced with the new ones through proper processing channel. Obsolete equipment is listed out and verified by the committee to dispose as e-waste.

General Servicing and Maintenance:

- Solar panels are checked twice a year and are inspected regularly for any dirt or debris.
- Glass house is checked regularly for the connected lines of watering systems and ensure right conditions for plants.
- General classrooms are Cleaned and dusted daily.
- Laboratory equipments are serviced once in a year and an inventory check is undertaken every year.
- The Central Research and Instrumentation Laboratory is air conditioned for protection of sensitive instruments.
- Glass ware is cleaned regularly and sterilized.
- Keeping the Lab Sterile and adopting Protective Clothing and Gear.

- Disposing of lab specimens, chemicals, and bio-hazardous waste as per applicable laws.
- Ensuring proper handling and storage of chemicals.
- In Physics Lab, electronic components like transistors, diodes etc are protected through voltage stabilizers.
- Scheduling replacement of computer lab equipment (rollout program)
- Fire safety is ensured
- Upgradation of software, and maintenance of hardware.

Sports and Gymnasium facilities:

- Every quarterly, the Basketball, Badminton, Volleyball courts are inspected for any repairs.
- The Poles are painted and worn out nets are replaced every season.
- Replacing the old and obsolete sports equipment when required.
- Replacing the cables of the Gym equipment, and general servicing of gym equipment every year.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 44.77

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
195	1261	1121	1231	1176

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.78

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
87	74	60	58	43

File Description

Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. Guidance for competitive examinations
2. Career Counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and Meditation
8. Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 48.98

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1762	900	1039	1225	727

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

Details of of students benefited by Vocational Education and Training (VET)

[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description

Document

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 9

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
120	121	39	40	23

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 27.65

5.2.2.1 Number of outgoing students progressing to higher education

Response: 224

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 25.58

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
112	121	52	45	50

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
306	300	289	289	287

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

<p>5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years</p> <p>Response: 0</p>														
<p>5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2016-17	2015-16	2014-15	2013-14	2012-13	0	0	0	0	0
2016-17	2015-16	2014-15	2013-14	2012-13										
0	0	0	0	0										
File Description	Document													
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document													
Any additional information	View Document													

<p>5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution</p> <p>Response:</p> <p>RBVRR Women's College, has an active Student Council, which is the voice of the student body. The Student Council is an elected body which is representative of the student community. The composition of the Student Council of RBVRR Women's College for the academic year 2016-2017 is as follows:</p>	
President	- Syeda Juveria Tabassum(B.Com III Year)
Vice President	- MD. Jasmine(BtCFs III Year)
General Secretary	- Syeda Mahveen Sana(BtCFs II Year)

Joint Secretary	-	R. Viola(MZC IYr)
Sports Secretary	-	M. Akhila(MPCs IYr)
Cultural Secretary	-	Lakshmi Srujana(FNBC I Year)

The Student Council performs the following functions:

- Create a stronger relationship between the students and the staff
- Foster leadership skills within the student body.
- Develop an awareness of the student council within the student body.
- Encourage student centric initiatives

Present activities:

The student council is actively engaged in representing the views of the student body to the college management. They bring the ideas, interests, and concerns of their fellow students to the meetings.

The Student Council plays an active role in planning student activities, cultural programs, fests and many other events. They plan, organize and coordinate all the activities. They play an important role in communicating and motivating students to participate in all the initiatives and activities in the college.

The council maintains Student Council notice-board and comes up with a regular newsletter to showcase all the activities undertaken by the students. The members actively participate in various clubs organized both by Staff and Students. They also assist the faculty in smooth conduct of NSS, NCC, sports and community service activities. They also assist in volunteer service during College events such as Founder's Birth Day celebrations, National festivals, College Day, etc.

Representation of students in Academic & Administrative Bodies:

Students are represented in various academic and administrative bodies, to share views and contribute towards better decisions.

Students are members of:

- **Academic Council:** An alumna is a member of the Academic Council. The alumna represents the students needs and views in curriculum development.

Ms. Nazmi Akram, is the member on board.

- **Board of Studies:** The Board of studies of many departments has a student representative.

Ms. Tulja Rani-Alumna, Dept of Botany

Ms. Ch. Pooja-Alumna, Dept of Chemistry(PG)

Ms. P. Sunita-Alumna, Dept of Chemistry(UG)

Ms. Anusha-Alumnus, Microbiology

Ms. M.S.Ragini- Alumnus, Dept of Zoology

Ms. Sranitha - Alumnus, Dept of Computer Science(PG & UG)

Ms. P. Shailaja - Alumnus, Dept of Physics

Ms. Mahima Padmini - Alumnus, Dept of History

- **IQAC:** Ms Jahnvi, B.Sc(BtCFs)-III year is the student member of the IQAC ,who represents the student community in the Quality assurance and enhancement.
- **SQC(Student Quality Circle):**The SQC comprises of the student Council members and student representatives from each program/course. They come together to share their needs, discuss on issues and express ideas for enhancing quality for development.
- **Anti Ragging Committee:** Ms. G.R. Sreenidhi, BCom-II Year
- **Grievance Redressal Cell:** Ms.Juveria,B.Com-III Year; Member

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 43.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
56	55	59	21	25

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

INTRODUCTION

The R.B.V.R.R. Women's College Alumni Association (RBVRRWCAA), Hyderabad was established on 3rd March 1999, under the presidentship of Principal, Dr. G. Sheshikala and Vice-Principal, Dr. M. S. Mohini. The Registered Office of the Alumni Association is located in R. B. V. R. R. Women's College, Narayanaguda, Hyderabad.

The Association aims to connect the Alumni of the college with the present Faculty, Management and Students. It has over the years, strived to establish an Alumni Network that shall contribute towards the growth and glory of the institution.

AIMS & OBJECTIVES:

1. To create familiarity among former students of RBVRR Women's College by maintaining a database of the Alumni, by organizing workshops, social and cultural activities etc.
2. To inspire the present students by organizing frequent interactive sessions with eminent members of the Alumni Association.
3. To maintain healthy interactions between the Alumni, the Management and Staff of RBVRR Women's College, so as to promote advancement of higher education, particularly among women.
4. To institute Gold Medals and Scholarships for the students of the college through the members of the Alumni.
5. To provide Guest Lectures and Employment Opportunities for the present students through the Alumni.

CONTRIBUTION OF THE ALUMNI

The Alumni Association has consistently contributed towards the growth and development of the college through various academic, cultural activities and recognitions. Some of them are:

Gold Medals:

- The Alumni Association instituted a Gold Medal to the student scoring highest marks in B.Com Computers. 2017-2018.
- The Alumni Association instituted a Gold Medal to the student scoring highest marks in Biotech.

Rolling Cup and Cash prize:

- Rolling Cup in Statistics and Cash Prize were donated to the student with highest score by Ms Vinodini and Ms Jyoti. 2011-2012.
- Alumni Association recognised the student scoring highest marks in Statistics in B.Sc I and II year by awarding the Prof. P. Narasimha Reddy Rolling Cup and Cash prize, 2011-2012.
- Donation worth Rs.1,00,000/- was made by Prof. Sarala Devi, Osmania University, Hyderabad.

Others:

- On the occasion of the Diamond Jubilee of the college, Dr. M. Surekha Reddy donated the bust of

Raja Bahadur Venkata Rama Reddy worth Rs. 1.5 lakhs in the year 2017.

- Photo Frames worth Rs 12,000/- were donated by the Alumni Association in the year 2014.
- Cast Metal Letters (RBVRR) attached to the College boundary wall were donated by Alumni Association member, Ms.Venkamma.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Institution owes its genesis to great visionaries and social reformers. The College philosophy of trusteeship is visible in its participative management and good governance.

The vision and mission of the College aims mainly to:

- Empower women especially those hailing from rural areas by providing access to quality education,
- Develop the spirit of entrepreneurship towards self-employment,
- Inculcate leadership qualities among students.

The governance of the College reflects its commitment to its vision and mission through the following policies and measures:

- 60% of the seats are reserved for rural students
- A Low Fee structure to provide access to Higher Education.
- Providing financial assistance through (a) Poor Students Aid fund and (b) Instituting Needy Students Grant, for the benefit of Poor students.
- Providing residential facility to rural students in a campus Hostel.
- Introduction of new programs /courses relevant to global, national and regional needs; and update the curricula from time to time to equip them for employment.
- Providing quality education through qualified Teachers, ICT enabled teaching and state of the art facilities.
- Training the students for Self-employment through Entrepreneurship Development Cell.
- Encouraging student leadership through participation in Student Council, Student Quality Circle, Clubs, Meets, Fests, Extension activities, Sports, Cultural programs, etc.
- Holistic development of students through inculcating Social responsibility, Values and ethics by introducing courses on Value education, Environmental Science, Gender Sensitization; and arranging special lectures by eminent people.

The Governance in the college promotes the above environment through the policies and plans initiated and approved by the following statutory bodies/committees; and implementation by the concerned authorities:

- Governing Council of the Society
- Governing Body of the College
- Planning Board
- Academic Council
- Board of Studies
- Finance Committee, and

- Several other supporting committees such as Examination Reforms Committee, Internal Quality Assurance Cell, Research Advisory Committee, etc.

6.1.2 The institution practices decentralization and participative management

Response:

Yes.

Decentralization:

The College governance is decentralized with each Body/Officer assigned with certain independent and collective responsibility and authority, as depicted in the organogram.

Please refer to the organogram, provided in the link below (Also uploaded as additional information)

<http://rbvrrwomenscollege.net/organogram-2>

Participative Management: The college ensures the participation of students and faculty in the management of the Institution through representation in various bodies and committees.

- **Faculty Participation:** The Institution involves faculty members in the following ways:
 - Senior Faculty members are represented in bodies such as Governing Body and Finance Committee, Academic Council and Board of studies, etc.
 - Involvement of faculty in administration such as, Heads of Departments, Examination Branch, IQAC, UGC Affairs, etc.
 - Faculty involvement in Various cells and committees such as Equal Opportunity Cell, Grievance Redressal Cell, Admission Committee, Attendance Committee etc.
 - Departmental/Faculty Meetings are conducted to share information and elicit views and opinions on various aspects of Institutional functioning and development.
- **Students Participation:** Student participation is enabled through:
 - Membership in important bodies such as the Academic Council, Board of Studies, IQAC, Student Quality Circle, Elected student Council etc.
 - Participation through Feedback on quality parameters of the College.
- **Alumni Participation:**
 - Participation through Feedback on quality parameters of the College,
 - Providing the incentives to achievers by way of instituting Gold medals and Merit scholarships,
 - Support for infrastructural development.
- **Parents Participation** through Feedback on quality parameters of the College.

- **Employee Participation** by interactive consultation for effective implementation of laid down policies.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes. The College has a Perspective Plan which is depicted below:

PERSPECTIVE PLAN

- To strengthen Research Activity in the college, by introducing M.Phil, Ph.D Programs and undertake more Research Projects. One of the thrust area for the future would be, Forensic Science , involving, Chemistry, Biology, Physics, Biotechnology, Microbiology, IT etc., which is gaining global importance as an investigative science, especially in the context of digitization in financial and other critical services.
- Building on the resources and strengths of the college, to emerge into a Centre for skill development for women in the state of Telangana, focusing on Entrepreneurship training and development, Digital Literacy, Financial Literacy, Health and Nutrition.
- To achieve the status of 'College with excellence', through enhancing Research and Industry/Institutional collaborations.

Example of activity successfully implemented based on the strategic plan

Increase Research and Collaborative activities:

The College has undertaken active steps to promote research among its faculty .The steps are as follows:

- **Establishing Research Centre:** The college has established a Central Research Facility for the college to provide facilities for undertaking research by the faculty of all Sciences. The facility is open to students pursuing projects or having interest in research.
- **Constitution of the Research Advisory Committee (RAC):** The RAC has been constituted to encourage, guide and promote research among faculty. The RAC has been active in disseminating information regarding research and guiding faculty pursuing research.

The RAC has evolved guidelines for

Providing Financial Assistance to faculty pursuing research

Creating the knowledge resources and facilities for pursuing research

HR policies for motivating research activities

- **Collaborations with 34 Industry/Institutions have been forged.**
- Linkage with *Central Forensics Science Laboratory* has been forged to *strengthen the Forensic science.*

OUTCOME:

There has been a significant increase in Research & Collaborative activities. The details are presented below

Research Activities	Increase From - To
UGC Minor Research Projects	04 to 10
Faculty Publications	56 to 184
Paper Presentations	30 to 120
Attending Seminars	40 to 51
Collaborations	08 to 34

File Description	Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Institution has a decentralized organization structure with duly constituted bodies(as per UGC norms), depicted in the organogram provided as additional information.

The Composition and Functions of the Governing and Administrative Bodies are provided in the link below:

<http://rbvrrwomenscollege.net/composition-functions-of-governing-and-administrative-bodies>

Please refer to the following for service rules, procedures, recruitment, promotional policies:

<http://rbvrrwomenscollege.net/wp-content/uploads/2017/11/Leave-rules-and-Recruitment-rules.pdf>

The Grievance Redressal Mechanism in the college functions through the Grievance Redressal Cell.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Grievance and Redressal Cell

The college has renovated the canteen and improved the facilities in the year 2017.

Anti Sexual Harassment Cell

A meeting was held to create awareness on sexual harassment and protective measures.

Medical Examination Committee

A medical camp was conducted by Abbott Company to diagnose Thyroid levels (T3, T4 and TSH).

Anti Ragging Committee

The committee has undertaken canvassing about anti-ragging through Posters and Boards in college premises.

Women Empowerment Cell

In collaboration with Creative Strategy Consultants (CREST), a felicitation programme was held to award the women who excelled in their professional, personal and social life with *Bangaru Thalli Awards* on 23th September 2017.

Equal opportunity Cell

Remedial classes conducted to SC/ST/BC (non creamy layer) and minorities every year.

Examination Committee

The Exam Cell distributes the Exam Forms to the students & collects the filled in forms.

Feedback Committee

Annual Student's Feedback was conducted for Degree and P.G I, II and III year students on 21, 22 and 23 March 2017.

Sports Committee

The sports committee conducted Throw ball, Cricket, Musical chairs, Badminton, for Staff, Students and sub-staff .

SAHITA Counseling Center

The center organized counseling sessions with Ms.Angela, Counsellor, SAHAYAM Counselling centre, OU.

Entrepreneurship Development Cell

The students were taken on a tour to the ALEAP Industrial Park for Women in Pragati Nagar, Hyderabad, on the 31st of August, 2017. The estate- the first of its kind to be set up in India, has more than 103 industries established and run by women entrepreneurs.

Magazine Committee

UG & PG were asked to submit the articles, poems, essays, current events, etc for the College magazine "Arunodaya". Students came up with literary contributions.

Gold Medal Committee

The Gold Medal Committee has identified eligible students to be awarded Gold medals, Rolling shields/Cups and Merit scholarships.

Remedial Classes Committee

Remedial classes conducted for slow learners.

Library Committee

Books are purchased annually based on the budget decided in the minutes of the Library Committee.

Research Advisory Committee

Based on the guidelines evolved in RAC meeting financial Assistance was provided for 15 faculty members in the year 2016-2017 and 13 faculty members in 2017-2018.

Centre for Health and Nutrition

The Center for Health and Nutrition conducted a program on Dietary guidance in the third week of August, 2016.

Centre for Financial Literacy

A one day workshop on mobile banking was organised on 1st September, 2017 by the centre. Women members belonging to a Self Help Group attended the workshop.

Centre for Digital Literacy

The Centre has organized an Outreach programme for neighborhood women to improve their skills in Internet of Things and computer basics.

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

Response:

WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF

Welfare Measures	Teaching/Non-Teaching
Festival Loan	Teaching
Cooperative Society	Teaching & Non-Teaching

Health Centre	Teaching & Non-Teaching	
ESI Scheme	Teaching & Non-Teaching	
Employees' Provident Fund Scheme	Teaching & Non-Teaching	

- **Festival Loan:** The management of the institution provide Festival loan of Rs. 10,000/- and Rs.6,000/- to the Class IV Staff every year in the month of August/September in connection with Dasara Festival, since more than three decades. The amount is repayable in ten equal monthly installments without any interest on it which is deducted from their monthly pay in the period of November to August.
- **Cooperative Society:** The Cooperative Society is the initiative by the senior members of Teaching Staff for Teaching & Non-Teaching Staff.
- **Health Centre:** Medical facility is provided to the Teaching and Non-Teaching Staff through the Health Centre. The institution enters into an MoU with Woodland Hospital to utilize the service in case of any medical emergency.

In addition to the above, the following welfare measures are provided to the Teaching and Non Teaching Staff as per the govt. act by the institution.

- **ESI Scheme:** As per the Employees State Insurance Act 1948, Contribution to Employees State Insurance Scheme implemented to the employees who are eligible as per the act amendments from time to time. Presently (55) members of Non-teaching staff are insured under ESI Scheme and availing the benefits of this scheme.
- **Employees' Provident Fund Scheme:** Since, more than three decades, the employees of this institution are covered under Employees Provident Fund, Scheme. The benefit is extended to the employees who are eligible according to the amendments made in the Act from time to time. Presently (66) members of Teaching & Non-Teaching Staff are covered under this scheme.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

Response: 17.79

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	31	27	14	11

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 7.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	9	7	5	4

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 81.06

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
82	99	94	98	60

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution implements a Performance Appraisal system to evaluate the Teaching and Non-Teaching Staff. The system is designed to monitor and enhance the performance of the employees (Teaching /Non-Teaching Staff).

Performance Appraisal of the Teaching Staff:

The Institution Reviews the Performance of its Teaching staff through the

- **Feedback System:** The Faculty members are assessed based on the feedback received from the students. The feedback is collected, annually through a structured questionnaire, across various teaching quality parameters, using a ranking method.
- **Self Appraisal Forms:** The Faculty are reviewed through Self Appraisal, conducted bi-annually. The Self Appraisal is done through forms, which are designed as per Osmania University and UGC guidelines. The Faculty members are reviewed across the parameters specified.

The Appraisal of the Teachers becomes the basis for promotions and implementation of incentives/rewards.

Performance Appraisal of the Non-Teaching Staff:

- **Continuous monitoring:** The Non –Teaching staff are monitored on a continuous basis through informal inquiry and observation.
- **Reporting by the Supervisor:** The Supervisor monitors and reports on the behavior and performance of the Non-Teaching staff.
- **Feedback and Reports from the Heads of the Departments:** The Heads of the Departments report on the performance of the non teaching staff , in the respective departments.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Management prepares fair presentation of financial statements in accordance with the rules and regulations put forth by the Financial Committee. It carefully designs, implements, and maintains internal control which is relevant to prepare a fair presentation of financial statements.

Auditing:

The Financial statements and reports are scrutinized by the College's Auditors for internal auditing at the end of every financial year by an independent third party to examine the financial statements of the institution. The auditors will audit all the accounts i.e., U.G Aided/U.G S.F.C/P.G/ Golden Jubilee/UGC/CPE and Autonomy.

The Utilization Certificate, duly signed by the auditors is submitted to the UGC/Autonomy/CPE every financial year. Internal Auditing is conducted by our auditors in accordance with auditing standards.

External auditing is done by AG audit conducted once in five years. The CCE Audit is conducted every year. AG and CCE auditors will audit only on the accounts of U.G Aided/CPE/UGC and Autonomy.

Mechanism for setting audit objections

The Administrative office along with the Finance Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditee. Audit observations are also settled during seen and discussion meeting on the last day of the audit by providing necessary reply along with required information covering, recovery, adjustment rectification of errors or irregularities .

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 10.27

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	10.27	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institutional Strategies for mobilization of funds are:

- To generate resources towards research, collaborative projects etc from Govt. Funding agencies such as UGC, ICSSR, CSIR, DST, NAAC, MHRD, UGC, TSCHE, etc. and to tap the CSR funds of Industries.

(Note: The Indian Companies Act,2013 makes it mandatory for the Industries to invest a specified percentage of their revenues in CSR. The areas for CSR have also been scheduled, which include Education, environment. Hence, tapping major industries in the region could be one source)

- To mobilize resources through donations from Philanthropists, Industrialists, Governing Council members etc.
- To tap the alumni of the Institution
- To increase revenues through optimal service charges, where the demand ratio is high, such as B.Sc Forensic Sciences, B.Sc Food and Nutrition, etc.
- To introduce more number of need based, high demand education programs at the level of Diplomas, STCC(Short term Certificate Courses),SOTC(Short Term Orientation Courses) .

Strategies for Optimal Utilization of Resources:

- The Annual Plan is prepared aligning with the Institutional Perspective Plan.
- The Annual Plan is placed before the Governing Body for deciding on the resources needed, policy interventions, mechanisms etc
- The allocation of Financial Resources is planned by the Finance Committee of the college.
- The Plan and the Budget Allocation is placed before the Governing Council for consideration and approval.
- The implementation and utilization of resources is undertaken through the well defined procedures and internal control systems laid down.
- The Regular meetings of the Finance Committee and the Governing Body will monitor the implementation of the plan.
- The Financial Audit and the Internal Audits will act as effective control systems.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC processes through timely collection and analysis of institutional data:

- **MIS:** The MIS is designed to provide inputs to the Management on key parameters on a real time basis. The information provided helps in monitoring and decisions making by the mgt.
- **Student Quality Circle (SQC):** The SQC has been established on 14th September,2015 with the objective of involving students in Quality sustenance and enhancement .
- **Comprehensive Feedback Mechanism:** The Feedback is collected from students, parents, alumni, Industry/Institutions, Academic peers and Faculty .The data collected is nalyed and action taken.
- **Internal Academic Audit:** An Internal Academic Audit is conducted once in two years. The Committee comprises of two external members, who are academicians of repute and two internal

members.

- **Research Advisory Committee (RAC):** IQAC establishing the Research Advisory Committee (RAC) in the Academic year 2014-2015, with the objective of promoting, guiding and monitoring the research activities of the staff in the college.
- **Conduct of Faculty Development Programmes(FDPs):** The IQAC has conducted faculty development programs on, 'Innovations in Teaching Methodology , Communication Skills for Professional Excellence, Journals and Publications, Team Skills, Effective Mentoring etc
- **Organising Seminars/Workshops:** The IQAC organized seminars on Implementation of CBCS- Prospects and challenges ; Round Table Meet on Autonomous Status ; Students Participation in Quality enhancement, etc.
- **Standardisation:**The IQAC has standardized various reporting formats such as Evaluation of research proposals submitted to RAC, Feedback forms, Assessment of Learning Levels at the Entry Level, Teaching Plans ,Evaluation of POs, PSOs, Cos etc
- **Lab Manuals:** To ensure a structured methodology for students, the IQAC ensured the preparation of Lab Manuals by the Science Departments.
- **Teaching Innovations:** The IQAC organized brainstorming sessions with the HoDs and faculty on the innovative Teaching–Learning methods, including ICT methods
- **Entry Level Assessment of learning levels of students:** The IQAC has planned and implemented a standardized method of Assessment of differential learning levels of students in the entry level.
- **Evaluation of POs, PSOs, and COs:** The method ensures the evaluation of the COs,PSOs and POs.
- **Meetings and Reports from Committees, Centres, Cells:** The IQAC monitors the functioning of the Committees, Cells and Centres through conducting meetings and monitoring the reports they submit.
- **Reports from Laboratories :** Monitoring the laboratory equipment and maintenance through Submission of Reports by the Head of the respective Department
- **Meetings with HoDs and Faculty:** Regular meetings with the HoDs and faculty are held to discuss various aspects and measures towards quality enhancement.
- **News letter:**A newsletter to disseminate information to students is prepared and released by a committee.
- **Library Practices:** The IQAC suggested the preparation of a compendium of Faculty publications be prepared and stored in the D-Space
- **Research and Statistical Databases:** The databases are made available in the library and on the website to promote research based assignments, projects, case studies, etc.
- **Green Practices including Green Audit: :** Planned and organized the Green Audit by a certified Environmental Auditor.

BEST PRACTICES:(Provided as additional information)

1. Research Advisory Committee(RAC)
2. Student Quality Circle(SQC)

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the academic calendar and the almanac.

Feedback from Students, Academic Peers, Industry and Parents is collected: The feedback from students is collected through structured questionnaire using a rating scale. The other methods of feedback collection include online feedback available on the intranet, feedback through SQC, Exit feedback, Suggestion boxes, etc. Feedback from the Industry and Institutions is collected to evaluate the skills and knowledge displayed by the students during their projects, internships or other academic activities.

The feedback collected is analyzed and presented in a report. Action on the report is taken which involves, guiding and counseling to improve the teaching performance of Faculty.

The IQAC and the Feedback committee implement the feedback mechanism.

Reports on Assessment of Learning levels: The IQAC has planned and implemented a standardized method of Assessment of differential learning levels of students in the entry level through an Aptitude cum ability test. The test is designed and conducted by the respective Departments and a report is submitted to the IQAC.

Evaluation of attainment of Course Outcomes(COs),Program Specific Outcomes(PSOs),Program Outcomes(POs): A method for evaluating the attainment of POs, PSOs and COs has been designed and implemented. The method ensures the evaluation of the COs vis-à-vis the PSOs at the faculty level, evaluation of PSOs at the Head of the Department's level and the POs at the Principal level. These help in assessment of the effectiveness of teaching –learning process.

Student Quality Circle(SQC) : The meetings with SQC help in eliciting students perspectives on their learning needs ,innovative teaching–learning methods and suggestions for improvement. They expressed the need for introduction of Project work in few programs and more practical/research oriented assignments.

Reports on Teaching Methodologies : With a view to monitor , the quality of Teaching- learning process ,the IQAC implemented the submission of a montly report by the HoDs on Teaching methodologies implemented by the faculty. The analysis of the reports helps in assessing the types of teaching- learning methods, ICT methods, experiential learning etc employed by the teachers , their relevance and effectiveness vis-a vis the learning objectives and outcomes.

Review of Examination results: The review of the examination results helps in assessment of the Departments and faculty in which the results are below average.

Internal Academic Audit: The Internal Academic Audit conducted once in two years evaluates the academic processes including the curriculum, teaching, learning, evaluation processes and mechanisms, including the teaching plans adherence to academic calendar and almanac. It also verifies various teaching methods such a Project works, Practicals and others, Internal assessment and external assessment rules and guidelines.

Self-Appraisal Form: The Self Appraisal form is a tool used to enhance teachers quality. It is used to evaluate faculty upgradation across defined parameters.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	11	8	5	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of Institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The IQAC has undertaken various quality initiatives to develop quality culture:

- **Management Information System (MIS)** : The IQAC has taken the Initiative to design and implement the MIS
- **Benchmarking**: Benchmarks on teaching innovations, paper presentations and publications have been established.
- **Research Advisory Committee(RAC)**: The IQAC established the RAC, in the Academic year 2014-2015 to promote research. It encourage UGC MRPs and formulated guidelines for Financial Assistance.
- **Student Quality Circle(SQC)**: The SQC has been established on 14th Sept 2015,with the objective of involving students the primary stakeholders in Quality sustenance and enhancement.
- **Faculty Development Programs**: Conducted Faculty Development Programs on Innovations in Teaching Methodology, 'Journals and Publications', etc
- **Seminars**: Organised seminars in areas such as, 'Implementation of CBCS in colleges- Prospects and Challenges', in collaboration with TSCHE and ICSSR.
- **Teaching Learning Innovations**: ICT and Innovative Student centric Teaching methods were encouraged.
- **Standardization**: The IQAC has standardized Formats for various documents such as Evaluation of POs, PSOs, COs, Assessment of learning levels, Feedback forms, etc.
- **Entrepreneurship Development Cell (EDC)**: Established Entrepreneurship Development Cell (EDC) in collaboration with FICCI Ladies Organisation(FLO) Hyderabad and Association of Lady Entrepreneurs of India(ALEAP)
- **Psychological Counselling Centre–SAHITA**: The IQAC has taken the initiative of establishing SAHITA, Psychological Counseling Centre in association with 'SAHAYAM' Counseling centre, Osmania University .
- **Feedback Mechanism**: The Feedback Mechanism is comprehensive involving collection of feedback from Students, Faculty, Parents, Industry, Institutions/Academic Peers, etc.
- **Entry Level Assessment of differential Learning levels**: The IQAC designed evaluation methods and formats for assessment of the learning levels of the students.
- **Establishing Centers/Cells in specialized areas:**

It has planned and established the Centre for Digital Literacy , Centre for Financial Literacy, Centre for Health and Nutrition.

- **Enhancing Industry Institution Linkages:** Steps were taken to build industry institution linkages.
- **Internal Academic Audit:** The Internal Academic Audit is conducted once in two years. To evaluate the academic processes in the college.
- **Green Audit:** The Green Audit was undertaken, by a professional Environmental Auditing firm.
- **Library –Healthy Practices:** Ensured the preparation of a compendium of Faculty publications.
- **Research and Statistical Databases:** It has made available Statistical Database and Research Databases such as Science Open, DOAJ, etc.
- **NIRF:** The IQAC planned the participation in NIRF.
- **Laboratory Equipment Maintenance:** Monitoring the laboratory equipment and maintenance through reports by the Head of the Department.
- **Lab Manuals:** The IQAC ensured the preparation of Lab manuals by all the Science Departments.
- **Student Clubs:** The IQAC has initiated a clubs such as the ‘Aspiring Women Entrepreneurs (AWE)’ Club etc.
- **Extension Activities:** The IQAC through various meetings with the Heads and faculty discussed on the various extension activities which can be undertaken and the mechanism.
- **Newsletter:** The Newsletter is released twice in a year through a committee.
- **Non Teaching staff:** The IQAC organized orientation sessions on Savings and Investments through Centre for Financial Literacy.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	1	5	4

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as

a) Safety and Security

b) Counselling

c) Common Room

Response:

RBVRR Women's College practices Gender Sensitivity and Gender Equity through various facilities which are as follows:

a) Safety & Security:

The Following facilities are provided for Safety and Security.

- The College is equipped with CCTVs ensuring Safety to the students(24 Hrs). Round the clock security is provided.
- Fire extinguishers are provided for handling any Fire emergencies.
- The Health centre with the Doctor provides Health care inputs and advice.
- The Grievance redressal cell, Anti-Sexual Harassment Cell, Women empowerment Cell and Anti-Ragging committee provide Safety and Security to the Students.

The College organizes various programmes to promote awareness amongst the students through information & programmes on Protection and Safety for Women.

- The Women Empowerment Cell of the College organizes lectures on '**Legal Rights of Women**' by

eminent speakers such as Kalpana Kannabiran, ASMITA(Women's NGO).

- The medical committee organizes Medical camps in the institution. Nutrition week is celebrated highlighting Healthy Food Habits.
- Pink Ribbon Runs in collaboration with STAR society, KIMS & Usha Mullapudi Hospital are organized to create awareness on Breast Cancer.
- A Human chain was formed for '*Save the Girl Child*' to create awareness and stop female foeticide.
- Students participate in 5K Runs, Rallies against Dowry, etc.
- Every year 8th March is celebrated as International Women's Day.
- ETV organized a programme "*Naribheri*" for students to create awareness against crimes on women.
- 'SHE' Teams, the initiative of the Police Department of Telangana for Women Safety organized sessions and programmes with students on Women Safety, precaution to be taken and the help provided by the Police. The numbers of help lines were provided.
- Students are trained in Karate for Self Defense.

b) Counselling:

The Institution provides the following counselling services:

- **Career Counselling:** The placement cell of the institution organizes Career Counselling, Interactive sessions & Training programmes for the students. These talks and interactive sessions help students to choose their career. Alumni of the institution also help the students understand the challenges & opportunities of the outside environment.
- **Psychological Counselling- 'SAHITA' Psychological Counselling Centre:** The College offers counselling services by professional counsellors to students to improve their confidence, self-esteem and cope with problems.
- **Personal Counselling:** The faculty of the institution plays the role of counsellor in the form of Mentors. Faculty also counsels parents. At the centre there is a body existing in form of Students Council which also includes faculty. The issues of the students are discussed in this council before approaching principal and management.
- **Counselling for Empowerment:** During the admission process the members of Admission Committee counsel parents and the students in taking up the course. Faculty within the college are always available for the students to approach with their academic problems, for continuous guidance and support.

c) Common Room:

Institution has allotted a Room for students as it's a Women's college to relax and unwind. This facility helps students to discuss informally on various formal and informal issues. It serves as rest room when they are unwell.

File Description	Document
Any additional information	View Document

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources**Response:** 72.9

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 94200

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 0.61

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 144

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The Institution undertakes Waste Management as a step towards reducing pollution and improving resource efficiency.

The waste in the college comprises of:

- Trash and Waste
- Paper, bottles/Cans, and plastic
- Techno trash, which includes batteries, CDs, DVDs, Keyboards, Monitors, etc.

SOLID WASTE MANAGEMENT

- The solid waste segregation into biodegradable and non-biodegradable (blue & green basket

campaign).

- The wet solid waste consisting of only bio-degradable waste which is processed to compost using Two methods viz Vermi composting and organic composting.
- Through vermi composting the organic waste is supplied to the worm bins where the worms convert the waste into the compost and is supplied to the garden.
- To manage the Dry Solid Waste, R.B.V.R.R.Women's College has entered into a MOU with **Modern Architects of Rural India** a non Profit Organization which is a franchisee for ITC, India. As a part of this MOU the college agreed to collect and give away the dry recyclable waste.

E-waste management

- As a part of MOU with **Modern Architects of Rural India**, also accepts the E-waste.
- Reuse is an alternative option to recycling ,the eco-club members use the e-waste in a innovative way in which the big spares such as CPU box ,monitor outer cover ,air cooler base are used for small sapling plantations.
- The dismantled spares parts of e-waste are used to make decorative artifacts.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain Water Harvesting Pits:

- The College has two Rain Harvesting Pits with the dimensions 3 .0 X 2.0 X2.0 Mts., where the rain water percolates into the ground.
- To increase the rainfall and maintain the water cycle in the ecosystem tree plantation programmes are done regularly.

Roof top Rain Water Harvesting System:

- The college campus have a Roof top Rain water harvesting system in which the rainwater is collected from roof buildings and then stored inside of a special tank.
- The Rain water thus harvested is used for garden, laundry, and flushing toilets.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**

c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:**Students, Staff using**

More than 60% of the Staff and 80% of the Day Scholars use Public transport to reach the college as the college is in the heart of the city with access to frequent RTC buses and Railway station(MMTS).

Plastic free campus:

- The College has entered into an MOU with **Modern Architects of Rural India**, which collects the non-residual plastic such as bottles, covers, sheets, boxes etc. for recycling.
- Students are educated on the harmful effects of plastic, like covers choking the throat of animals, pollutants released while burning the plastic.
- Students are encouraged to use paper bags rather than plastic carry bags

Paperless Office:

- The Use of paper is reduced by increased use of automation and digitization such as SLC, MIS and digital storage of documents.
- The IQAC has used digital mode for collection of institution data and information reducing the use of paper.
- Digital media such as e-mails,sms, are used for communication for Staff and Students.

Green landscaping with trees and plants:

- The college has two gardens which have all the taxonomical families for the practical classes and a wide lawn with plants placed around them in the quadrangle
- The college has huge plant collection up to 200 different plant species,rare, exotic plants and wide varieties of Medicinal plants.
- The college encourages tree plantation which is done by the Eco-club, NCC and NSS students to celebrate vana-mahosthavam.
- The students and staff also take part in the Haritha Haram programme a green initiative of the government and do tree plantation in the campus and also outside the campus.
- The college celebrates the "World Environmental Day" on June 5th every year by conducting rallies, poster making and having awareness talks by eminent environmentalists.
- College activities and programmes are remembered by planting saplings.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 0.47

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.32	0	7.5	0	0

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above**B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 24

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	8	8	1

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 126

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
38	38	16	25	9

File Description

Document

List of activities conducted for promotion of universal values

[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

National and international days of significance are observed by staff and students of our college with great enthusiasm. A brief description is provided below:

The College celebrates national festivals such as Independence Day, Republic Day, Gandhi Jayanthi, and other important days such as Teachers Day, International Yoga, Womens Day etc.

Independence Day is celebrated to mark the independence of India, on August 15, 1947. On this day, various formal events including flag-hoisting, march-past, singing of patriotic songs, speeches on freedom struggle, freedom fighters, inspirational poems are organized to commemorate the day of freedom.

Republic Day is celebrated on January 26 to commemorate the adoption of constitution. Flag hoisting ceremony and cultural programmes are organized across the nation on the Republic Day.

Active and enthusiastic participation of students and faculty in celebrations of many other festivals of national and regional importance like the Hindi Divas, National integration Day, Telangana Formation day, Women's Day, NSS Day, Ektha Divas, and Bathukamma festival reverberate with spirit of oneness, camaraderie and unity in diversity in the campus.

The College also celebrates the birth and death anniversaries of our national leaders, freedom fighters, and other eminent leaders who shaped the nation.

Gandhi Jayanthi: Competitions such as Essay writing, speeches are conducted.

Teachers Day is celebrated to mark the birth of Sarvepalli Radhakrishna. Students celebrate with cultural programs and activities.

Children's Day : Students celebrated children's day on **November 14th** , to mark the birth anniversary of Pandit Jawaharlal Nehru, with the children of 'Manasa', a centre for mentally disadvantaged .

The Birthday of Raja Bahadur Venkat Rama Reddy , the founder of the college ,is celebrated with great festivity, on 22nd August. Competitions are organised for a week before the day & varied cultural programs such as dances, songs, skits, are organised.

The **Birthday of Vivekananda** is celebrated on Jan 12th by conducting competitions in the youth camps organised by NSS and NCC..

The **Birthday of Ramanujam**, the eminent mathematician, on 22nd December, is celebrated by organizing 'Ganana' the Mathematical Fest ,every year.

INTERNATIONAL DAYS CELEBRATED IN THE COLLEGE, OF SIGNIFICANCE TO THE NATION AND THE SOCIETY:

International Yoga Day

RBVRR Women's College celebrated International Day of Yoga on June 21 2017, with great enthusiasm and fervour. Yoga enthusiasts – teachers, staff members and above all, students took part in the programme . A Rally was organized by the college at parade grounds.

World Environment Day

World environment day was celebrated in the college and it sought to bring a heightened awareness and understanding of the environment among students and make them environment caring citizens.

International day against drug abuse:

The United Nations' (UN) International Day Against Drug Abuse and Illicit Trafficking on June 26 is absorbed by organising a 5K run for drug free Hyderabad and a Rally was organized on Drugs of Abuse & Youth.

Human Rights Day is observed every year on 10th December. Human Rights Day is observed by NSS.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The College adopts practices and procedures in the conduct of the functions of the college, ensuring

transparency.

Financial:

- The Estimated Budget proposals (UGC, Autonomous and college budgets) based on the plan of action are prepared by the Heads of the Departments in consultation with the faculty.
- The Budget Proposals are placed before the Finance Committee, comprising of Management and faculty representative. The Budgets are finalized and approved
- The Finance Committee proposals are placed before the Governing Body comprising of representatives of Management, Osmania University, UGC, State Govt. and faculty.
- Proposals inviting deployment of policies, higher expenditure and any other item of strategic importance are placed before the Governing Council.
- Pertinent matters are informed to the concerned stakeholders.
- The Financial Statements are audited annually by a Certified Auditor/Chartered Accountant.

Academic :

- The Heads of the Departments prepare the proposals for new programs /courses /syllabi modification.
- The proposals are placed before the Board of Studies comprising of Faculty, student representatives, Industry and Academic experts.
- The approved proposals of the Board of Studies are placed in the Academic Council.
- The proposals approved in the Academic Council are placed in the Governing Body for implementation. The Governing Body comprises of representatives from State Govt., UGC Nominee, Osmania University, Management and faculty.
- The proposals for implementation are disseminated to the concerned Departments/staff.
- The Internal Academic Audit conducted biannually ensures transparency and evaluation.

Administrative:

- The College administration involves the Principal, Heads of the Departments, the Office and the Exam Branch headed by the Administrative Officer and the Controller respectively.
- Fulfillment of norms from statutory bodies such as UGC, MHRD, TSCHE, AICTE, Osmania University is ensured through regular submission of data.
- The college administration follows a systematic process involving placing a proposal on a note file, for approval by the Principal and the Secretary cum Correspondent.
- The note file approved by the Secretary is sent to the concerned department / administrative Officer for implementation.
- The Inspections/Audit by UGC, CCE, and AICTE ensure adherence and transparency.

Auxiliary:

- The auxiliary functions of the college are fulfilled by Bodies/Committees, such as Purchase Committee, Admission Committee, Library Committee, etc.
- The Maintenance of Physical facilities are maintained through Annual Maintenance Contract, Servicing, Stock Audits, etc.

- The procedures and processes ensure transparency.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice: Green Audit

- **Objectives of the Practice:**
 - The objective of Green Audit is to fulfill the Institution's responsibility towards reducing carbon footprint and contribute to environmental protection.
- **The Context:**
 - Climate change and its impact, has brought into focus the need for environmental protection as a global agenda.
 - It is in this context that, the Institution has been responsive in implementing green practices, such as solar powered campus, green plantation, Rain water harvesting structures, Solid waste management, E-Waste Management, Energy conservation etc. It also conducts various activities to promote awareness green practices under the aegis of the Dept of Botany and the ECO-Club .The Student Quality Circle (SQC) has played an active role towards this end.
 - To enhance the effectiveness of the green practices and their impact, the Institution has undertaken the Green Audit .
- **The Practice:**
 - The Green Audit is planned and organized by the IQAC. A committee is constituted for the planning and implementation of Green Audit .
- **Evidence of Success:**
 - The success of the green practices is evident in the reduced reduced power bills, increased water table, increased carbon sequestration etc. The outcomes are reflected in Auditor's Report and the Certificate stands testimony to the Effectiveness.
- **Problems Encountered and Resources Required:**
 - The problems encountered in implementing additional practices are limited space and time.

2. Title of the Practice: 'SAHITA'-Psychological Counselling Centre

- **Objective of the Practice:**
 - The College is the first affiliated college to establish the Psychological Counselling Centre, 'SAHITA'.
 - The objective of the centre is to improve the students psychological well being and contribute towards societal well being.
- **The Context:**
 - The Modern day is witnessing dynamic Socio-Economic changes, leading to changes in the family structures, roles, relationships and social pressures, which have impacted the

psychological states of the people, leading to aggression, depression, withdrawal and many other problems.

- It is therefore felt that Educational Institutions, which shape the children and youth, have an immense role to play in promoting student safety and wellness. Recognizing this, the UGC too has made it mandatory for Higher Educational Institutions to establish a Student Counselling Centre.
- It is with this objective, that RBVRR Women's College has planned to establish the Psychological Counselling Centre 'SAHITA', in association with 'Sahayam Counselling Centre', Osmania University.

• **The Practice:**

- The centre has an advisory board comprising of psychologist, psychiatrist. Counsellors legal advisor etc.
- The counselling services are provided by :
 - Professional Counsellor from 'Sahayam' Counselling Centre, Osmania University (upto the academic year 2016-17).
 - Professional counselling by clinical psychologist in the college(from 2017-18).
- The counselling sessions are conducted once in a week and on need basis.
- Students availed the services for issues ranging from anxiety, depression, low self confidence, domestic violence, sexual harassment and suicidal tendency.

• **Evidence of Success:**

- Students who availed the services expressed feeling of improvement and a sense of optimistic confidence. It helped them to improve their performance and develop greater sense of purpose in life.

• **Problems encountered:**

- Social and Psychological stigma in students to approach a psychologist for counseling.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The College has excelled in its performance in the following distinctive areas.

Vision: Quality Education for women especially hailing from rural areas

- Admission policy with a reservation of 60% for students hailing from rural areas.
- Hostel facility in campus and Health Centre in College.
- Low fee structure
- Providing Quality Education as recognized by NAAC, UGC, etc.

Priority: Employability and Entrepreneurship

- Introduction of relevant programs /courses and update the curricula from time to time to equip them for employment and entrepreneurship.
- Training in Communication Skills, Soft skills and employability enhancement skills.
- Establishment of Entrepreneurship Development Cell.

Thrust area: Courses in *niche* areas

Undergraduate programs in:

- Forensic Science for the *first time in South India*.
- Food & Nutrition
- Journalism

Certificate Courses in:

- Event Management
- Cyber Forensics
- Food Safety and Toxicology
- Health Care Management

5. CONCLUSION

Additional Information :

- The curriculum has been revamped in 2017-2018 aligning with the UGC norms with courses such as AECC,GEs and SECs.
- The Teachers perform roles in other institutions such as Chairpersons, Resource Persons, Experts in Board of Studies, Guest Faculty, Examiners,etc.
- Faculty forum lectures are organized.
- Student Clubs:
 - Quills Literary club
 - Eco-Club
 - Aspiring Women Entrepreneurs(AWE) Club
 - Physics Club
 - Mathematics Club
 - Zoology Club
 - Commerce Club
 - Hindi Club
 - Management Club
 - Soch Club
 - Book Reading Club
- Cooperative Store in the campus for providing Stationary, Notebooks, etc., at lower prices.

Concluding Remarks :

- College has introduced 5 Programs (*B.Sc(Bt.CFs)*, *BA(ELL.H.J)* *BSc(MBC)*,*B.Sc(FnBC)*,and *BBA programs*), 188(Add-On, IDE & Certificate Courses) over the past five years, to develop competencies for employability,entrepreneurship and life skills.
- The College adopts outcome based teaching/learning
- ICT, Experiential and other student centric methods are adopted.
- Teaching Quality is monitored through evaluation of COs, PSO, and POs and Feedback.
- The College promotes research through the Research Advisory Committee (RAC).
- The Dept of Chemistry is recognized as a Research Centre. The Central Research and Instrumentation Laboratory facilitates research.
- The College has 35 collaborations with Industry/Institutions.Collaborative activities are organized on a regular basis.
- Organized 193 extension activities over the last 5 years.
- The Wi-Fi campus with 46 classrooms, 31 laboratories,380 computers.
- An automated exam branch ensures effective conduct of examinations.
- The Library and the E-Resources facilitate learning and research.
- English Language Lab, Tissue Culture Lab, Green House, Botanical garden, impart experiential learning
- The Management provides financial assistance to needy students.
- Bodies and committees such as Grievance Redressal Cell, Anti Sexual Harassment Cell, etc provide support and safety.
- Mentoring, Psychological & Career Counseling ,Placements, Coaching for Competitive Exams,

Entrepreneurship Development Cell, Women Empowerment Cell etc conduct student development activities etc.

- Academic, Cultural, sports and other activities provide holistic development.
- The Management practices participative management through decentralization.
- Faculty Development is ensured through organizing Seminars, Workshops etc.
- The Internal Academic Audit, Performance Appraisal System and Feedback are implemented .
- The College is Green Campus and is Green audited.

NAAC